

Key Factors in Site Selection

- Grease Traps and Waste Management
 - Occupancy Limits
 - ADA Compliance
 - Fire Suppression Systems
 - Kitchen Equipment Requirements
 - Location and Parking
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Small Business Resources

Small Business Development Center (SBDC)

Free small business consulting and training at www.floridasbdc.org

U.S. Department of Treasury

Small business programs and funding at www.home.treasury.gov/policy-issues/small-business-programs

Small Business Innovation Research (SBIR)

Tech business innovation assistance at www.sbir.gov

Grants.gov

Offers grant applications for a variety of programs at www.grants.gov

Contact Us

We'll walk you through the process of starting a business.

Meet with the Business Navigator to take a look at your plans and help navigate the requirements of the following:

- Business Services
 - Planning and Zoning
 - Code Enforcement
 - Environmental Compliance
 - Stormwater
 - Utilities
 - and more
-

Scan the QR Code below to visit the City of Panama City's Business Services webpage for more information.



501 Harrison Avenue
Panama City, FL 32401
(850) 691 4603

BusinessServices@panamacity.gov

How to Start a Restaurant or Bakery



General Business Requirements

Register with Sunbiz

- Sunbiz oversees Corporations, Limited Liability Companies, Limited Partnerships, DBA's and Trademarks
- If you are doing business under any name other than your legal given name, you must register with Sunbiz.
- Register at www.dos.fl.gov/sunbiz/

Register with Internal Revenue Service (IRS)

- The Internal Revenue Service (IRS) collects income tax, estimated taxes, self employment taxes, employment taxes, excise taxes and more.
- Register at www.irs.gov/businesses

Register with Florida Department of Revenue

- The Florida Department of Revenue oversees the collection of more than 30 taxes including sales and use tax, corporate income tax and more.
- Verify with the Florida Department of Revenue what taxes you need to collect for your business and sales type.
- Register at <https://floridarevenue.com/taxes/>



Restaurant or Bakery Requirements

Florida Department of Business and Professional Regulation (DBPR)

- DBPR licenses Food Service and Retail Beverage (bars/alcohol) establishments
- Register at www.myfloridalicense.com/dbpr/

Florida Department of Health

- Issues a food permit for restaurants.
- Also requires a Certified Food Manager on duty at all times during operation hours. Other employees may need a Food Handlers permit.
- Register for the food permit or find available food handling certification classes at www.floridahealth.gov/

*Please note this document serves as a summary fact brochure only, any conflict is unintentional and code prevails in all instances.

Florida Department of Agriculture and Consumer Services (FDACS)

- Issues a Retail Food Establishment Permit for food establishments selling directly to customers such as coffee shops, bakeries, juice and smoothie bars, etc.
- Register at www.fdacs.gov/

City of Panama City

- Collects a 1% Merchant Fee on all retail, food and alcohol sales.
- Environmental Compliance (F.O.G.) may require a grease trap capable of handling menu items offered.
- The Business Tax Receipt Application is available at https://panamacity.munirevs.com/business_center/
- Allow at least 7-10 business days for application to be processed.

