



**MINUTES  
CITY OF PANAMA CITY  
CITY COMMISSION MEETING  
JULY 11, 2023  
8:00 A.M.**

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1. Opening Prayer with Pastor Tim Krisko of Macedonia Missionary Baptist church.
2. Pledge of Allegiance to the Flag.
3. Roll Call and Approval of Minutes for the June 27, 2023 Commission Meeting.

City Clerk Jan Smith called the roll with the following members present: Mayor Michael Rohan, Commissioners Brian Grainger, Josh Street, Jenna Haligas and Janice Lucas. Also present: City Manager Mark McQueen, City Attorney Nevin Zimmerman, Assistant City Manager Jared Jones and Assistant City Manager Brandy Waldron.

Commissioner Street moved to approve the minutes for the June 27, 2023 City Commission meeting as presented. On a roll call vote, Commissioners Brian Grainger, Josh Street, Jenna Haligas, Janice Lucas and Mayor Michael Rohan voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote.

4. Additions, Deletions and Modifications.

Mayor Rohan requested a discussion on the Workshop for the Marinas and a brief note on the Civic Center.

Commissioner Haligas moved to approve a discussion on the Marinas workshop and the Civic Center. On a roll call vote, Commissioners Brian Grainger, Josh Street, Jenna Haligas, Janice Lucas and Mayor Michael Rohan voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote.

Mayor Rohan briefly discussed the Marinas workshop, and the possibility for scheduling of a Civic Center workshop.

## 5. Mayor's Report

### 5.a. Proclamation for National Sorority of Phi Delta Kappa, Inc.

Mayor Rohan presented a Proclamation to the National Sorority of Phi Delta Kappa, Inc., proclaiming July 18, 2023 as National Phi Delta Kappa Incorporated 100<sup>th</sup> Anniversary Conclave Day throughout the City of Panama City.

### 5.b. Kathryn McCurley, Business Services Specialist, 20-year service recognition plaque.

Mayor Rohan presented Kathryn McCurley with a plaque recognizing her for 20 years of service with the City of Panama City.

### 5.c. Accreditation recognition for Panama City Police Department.

Chief of Police Mark Smith recognized the City of Panama City Police Department for their second consecutive Excelsior Accreditation from the Commission for Florida Law Enforcement Accreditation.

### 5.d. Appointment to the Panama City Port Authority.

Commissioner Haligas moved to reappoint Dr. James Cook to the Panama City Port Authority for a four-year term that expires July 14, 2027. On a roll call vote, Commissioners Brian Grainger, Josh Street, Jenna Haligas, Janice Lucas and Mayor Michael Rohan voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote.

### 5.e. Notice of Vacancy for the Board of Trustees for the Retirement Plan and Trust for the General Employees of the City of Panama City.

Mayor Rohan announced a vacancy on the Board of Trustees for the Retirement Plan and Trust for the General Employees of the City of Panama City.

### 5.f. Community Announcements.

Mayor Rohan read the City of Panama City Community Announcements during a video slide presentation.

## 6. Audience Participation

Bob Zales, 1906 Tyndall Dr., Panama City; Claire Iseminger, 808 Buena Vista Blvd., Panama City; Brenda Lewis Williams, 1007 N. Center Ave., Panama City; Cathy Palmer, 1111 Fairy Ave., Panama City; Rufus Wood, 1911 E. 10<sup>th</sup> St., Panama City; Tony Bostick, 159 N. Kimbrel Ave., Panama City; addressed the Commission.

## 7. City Attorney

- 7.a. Approval of Resolution No. 20230711.1 for the adoption of Special Assessment for Nuisance Abatement Roll.

City Attorney Nevin Zimmerman announced the public hearing.

Laketha Ashe, 2608 Broadmoore Dr., Columbus Ga addressed the Commission.

Commissioner Haligas moved for approval of Resolution No. 20230711.1 for the adoption of Special Assessment for Nuisance Abatement Roll with the exception and removal of 1405 Flower Ave., owned by Laketha Ashe.

Robert Spann, 1111 A Drake Ave., Panama City; Tony Bostick, 159 N. Kimbrel Ave., Panama City; addressed the Commission.

On a roll call vote, Commissioners Brian Grainger, Josh Street, Jenna Haligas, Janice Lucas and Mayor Michael Rohan voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote.

The Resolution was read by title only as shown below:

### RESOLUTION NO. 20230711.1

A RESOLUTION OF THE CITY COMMISSION OF PANAMA CITY, FLORIDA, RELATING TO NUISANCE ABATEMENT; PROVIDING FOR THE IMPOSITION OF NUISANCE ABATEMENT NON-AD VALOREM ASSESSMENTS WITHIN THE CITY; DESCRIBING BENEFITS, BURDENS AND COSTS TO BE ASSESSED; ESTABLISHING THE RATE OF ASSESSMENT AND METHOD OF APPORTIONING BENEFITS, BURDENS AND COSTS AMONG BENEFITED PROPERTY; ADOPTING AN ASSESSMENT ROLL; PROVIDING THE METHOD OF COLLECTION; PROVIDING FOR REMEDIAL MATTERS; PROVIDING FOR ASSOCIATED POLICY DIRECTION; AND PROVIDING AN EFFECTIVE DATE.

- 7.b. Letter of Intent for St. Andrews Marina.

Donnie Coker and Justin Gorman addressed the Commission on their interest to do a public private partnership with their group St. Andrews Marina Partners, LLC and the City of Panama City.

Sam Stone, 4321 Baywood Dr., Panama City; Tony Bostick, 159 N. Kimbrel Ave., Panama City; John McVeigh, 2903 W. 15<sup>th</sup> St., Panama City; Jimmy Ciesielski, 1208 Cherry St., Panama City; addressed the Commission.

Commissioner Street moved to approve the Letter of Intent for St. Andrews Marina and solicit additional proposals. On a roll call vote, Commissioners Brian Grainger, Josh Street, Jenna Haligas, Janice Lucas and Mayor Michael Rohan voted “YEA”. “NAYS” - none. The City Clerk certified the motion passed by a 5-0 vote.

7.c. Rules of Procedures.

City Attorney Nevin Zimmerman discussed the City Commission Rules of Procedures.

7.d. Approval of City Manager job description.

Patti Sunday, 1115 Fairland Ave., Panama City; Brenda Lewis Williams, 1007 N. Center Ave., Panama City; addressed the Commission.

Commissioner Street moved for approval of City Manager job description with suggested changes being updated. On a roll call vote, Commissioners Brian Grainger, Josh Street, Jenna Haligas, Janice Lucas and Mayor Michael Rohan voted “YEA”. “NAYS” - none. The City Clerk certified the motion passed by a 5-0 vote.

8. City Manager

8.a. Consideration to approve Covid Hazard Mitigation Grant Program Subrecipient Agreement (H1012) for North Panama City Operations Facility – Phase I and Budget Amendment Resolution No. 20230711.2.

Commissioner Grainger moved for approval of Covid Hazard Mitigation Grant Program Subrecipient Agreement (H1012) for North Panama City Operations Facility – Phase I and Budget Amendment Resolution No. 20230711.2. On a roll call vote, Commissioners Brian Grainger, Josh Street, Jenna Haligas, Janice Lucas and Mayor Michael Rohan voted “YEA”. “NAYS” - none. The City Clerk certified the motion passed by a 5-0 vote.

The Resolution was read by title only as shown below:

RESOLUTION NO. 20230711.2

A RESOLUTION PROVIDING FOR THE AMENDMENT OF THE APPROVED FISCAL YEAR 2022-2023 BUDGET FOR COVID HMGP AGREEMENT AND 10% COST SHARE FOR NORTH PANAMA CITY OPERATIONS FACILITY, PHASE 1.

Mayor Rohan recessed the meeting for a short break at 10:19 a.m.

The meeting reconvened at 10:32 a.m.

8.b. Consideration to approve revising the Fire Assessment rate back to the FY 20-21 original rate.

Patty Sunday, 1115 Fairland Ave., Panama City addressed the Commission

Mayor Rohan passed the gavel to Mayor Pro Tem Jenna Haligas at 10:43 a.m.

Mayor Rohan made a motion to repeal the Fire Tax, and Commissioner Grainger followed with a second to the motion.

Commission Grainger withdrew his second motion.

The Motion to repeal the Fire Tax fails with no second.

Mayor Pro tem Jenna Haligas passed the Gavel to Mayor Michael Rohan at 10:57 a.m.

Commissioner Street moved for approval of revising the Fire Assessment rate back to the FY 20-21 original rate, and Resolution No. 20230711 and a report from staff at the next Budget Workshop with a complete removal of the income brought in by the fire Assessment Tax. On a roll call vote, Commissioners Brian Grainger, Josh Street, Jenna Haligas, Janice Lucas voted "YEA". "NAYS" – Mayor Michael Rohan. The City Clerk certified the motion passed by a 4-1 vote.

The Resolution was read by title only as shown below:

RESOLUTION NO. 20230711.5

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PANAMA CITY, FLORIDA, PROVIDING FOR DIRECTION TO REDUCE RATES FOR FIRE SERVICE NON-AD VALOREM ASSESSMENTS FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2023, TO NOTICE SUCH REDUCTION ON THE TRUTH IN MILLAGE PROCESS, AND TO OTHERWISE PROVIDING FOR DIRECTION TO COMPLY WITH ALL NECESSARY PROCEDURES AND NOTICE; AND, PROVIDING AN EFFECTIVE DATE.

- 8.c. Consideration of approval of updated Dockage Agreement for St. Andrews Marina.

Cathy Palmer, 1111 Fairy Ave., Panama City addressed the Commission.

Commissioner Street moved for approval of the updated Dockage Agreement for St. Andrews Marina. On a roll call vote, Commissioners Brian Grainger, Josh Street, Jenna Haligas, Janice Lucas and Mayor Michael Rohan voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote.

- 8.d. Consideration to approve Mott MacDonald Task Order for Pump Station 44 Force Main Replacement Construction Engineering Inspection Services in the amount up to \$280,762.34 proposed at the standard hourly rate listed in the Task Order.

Commissioner Haligas moved for approval of Mott MacDonald Task Order for Pump Station 44 Force Main Replacement Construction Engineering Inspection Services in the amount up to \$280,762.34. On a roll call vote, Commissioners Brian Grainger, Josh Street, Jenna Haligas, Janice Lucas and Mayor Michael Rohan voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote.

- 8.e. Consideration of approval of AMI Consulting Engineers for Bid PC23-034 Professional Services Contract for Panama City - Continuing.

Commissioner Street moved for approval of AMI Consulting Engineers for Bid PC23-034 Professional Continuing Services Contract for Panama City. On a roll call vote, Commissioners Brian Grainger, Josh Street, Jenna Haligas, Janice Lucas and Mayor Michael Rohan voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote.

- 8.f. Consideration to reject all bid submissions associated with RFP PC23-041 for Professional Services for Disaster Recovery Consultant Services.

Commissioner Lucas moved for approval to reject all bid submissions associated with RFP PC23-041 for Professional Services for Disaster Recovery Consultant Services. On a roll call vote, Commissioners Brian Grainger, Josh Street, Jenna Haligas, Janice Lucas and Mayor Michael Rohan voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote.

- 8.g. Consideration to approve Panhandle Engineering, teamed with Volkert Engineering as the engineering design team for the Panama City Sidewalk Improvements Project.

Ross McCloy, 1118 W. Beach Dr., Panama City; Carol Forney, 1018 E. Caroline Blvd, Panama City; Patty Sunday, 1115 Fairland Ave., Panama City; Brenda Lewis Williams, 1007 N. Center Ave., Panama City; Cathy Palmer, 1111 Fairy Ave., Panama City; addressed the Commission.

Commissioner Street moved for approval of Panhandle Engineering, teamed with Volkert Engineering as the engineering design team for the Panama City Sidewalk Improvements Project.

All approved on consensus to allow Ross McCloy to speak again on the matter.

Ross McCloy, 1118 W. Beach Dr., Panama City addressed the Commission.

On a roll call vote, Commissioners Brian Grainger, Josh Street, Jenna Haligas, and Janice Lucas voted "YEA". "NAYS" – Mayor Michael Rohan. The City Clerk certified the motion passed by a 4-1 vote.

- 8.h. Consideration to approve Panhandle Engineering Task Order, Amendment No. 3, for Cherry Street Phase 1 Construction Engineering Inspection Services to be extended a duration of (5) months with an estimated additional cost of \$134,750.00 proposed at the standard hourly rate listed in the amended Task Order.

Commissioner Haligas moved for approval of Panhandle Engineering Task Order, Amendment No. 3, for Cherry Street Phase 1 Construction Engineering Inspection Services to be extended a duration of (5) months with an estimated additional cost of \$134,750.00. On a roll call vote, Commissioners Brian Grainger, Josh Street, Jenna Haligas, Janice Lucas and Mayor Michael Rohan voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote.

- 8.i. Consideration to approve Panhandle Engineering Task Order, Amendment No. 5, for Spine Road and Star Avenue revised intersection and signalization design in the amount of \$207,840.00.

Commissioner Grainger moved for approval of Panhandle Engineering Task Order, Amendment No. 5, for Spine Road and Star Avenue revised intersection and signalization design in the amount of \$207,840.00. On a roll call vote, Commissioners Brian Grainger, Josh Street, Jenna Haligas, Janice Lucas and Mayor Michael Rohan voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote.

- 8.j. Consideration of approval to enter into contract negotiations with Mott MacDonald for Project STORM.

Commissioner Street moved for approval to enter into contract negotiations with Mott MacDonald for Project STORM. On a roll call vote, Commissioners Brian Grainger, Josh Street, Jenna Haligas, Janice Lucas and Mayor Michael Rohan voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote.

## 9. City Manager - First Readings

- 9.a. First reading of Ordinance 3150 requesting an abandonment of an easement located northeast of the Williams Avenue and E. 6<sup>th</sup> Court intersection and northwest of the Satsuma Avenue and E. 6<sup>th</sup> Court intersection.

The Ordinance was read as a first reading by title only as shown below:

### ORDINANCE NO. 3150

AN ORDINANCE VACATING AND ABANDONING A PLATTED EASEMENT LOCATED NORTHEAST OF THE WILLIAMS AVENUE AND E 6 TH COURT INTERSECTION AND NORTHWEST OF THE SATSUMA AVENUE AND E 6TH COURT INTERSECTION PANAMA CITY, FLORIDA, AS MORE PARTICULARLY HEREINAFTER DESCRIBED; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH;

PROVIDING FOR THE SEVERABILITY OF ANY PART OF THIS ORDINANCE DECLARED INVALID; AND PROVIDING FOR AN EFFECTIVE DATE.

- 9.b. First reading of Ordinance 3160 requesting abandonment of a portion of an alleyway located southwest of the Elm Avenue and E 10<sup>th</sup> Street intersection and southeast of the Maple Avenue and E. 10<sup>th</sup> Court intersection.

The Ordinance was read as a first reading by title only as shown below:

ORDINANCE NO. 3160

AN ORDINANCE VACATING AND ABANDONING A PORTION OF A PLATTED STREET RIGHT-OF-WAY LOCATED SOUTHWEST OF ELM AVENUE AND E 10TH STREET INTERSECTION AND SOUTHEAST OF THE MAPLE AVENUE AND E 10TH STREET INTERSECTION PANAMA CITY, FLORIDA, AS MORE PARTICULARLY HEREINAFTER DESCRIBED; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR THE SEVERABILITY OF ANY PART OF THIS ORDINANCE DECLARED INVALID; AND PROVIDING FOR AN EFFECTIVE DATE.

- 9.c. First reading of Ordinance 3164.1 amending the Future Land Use Map of the City to reflect a land use designation of Residential for a property located at 515 E. 5<sup>th</sup> Court.

The Ordinance was read as a first reading by title only as shown below:

ORDINANCE NO. 3164.1

AN ORDINANCE AMENDING THE COMPREHENSIVE PLAN FUTURE LAND USE MAP OF THE CITY TO REFLECT A LAND USE DESIGNATION OF RESIDENTIAL FOR A PARCEL OF PROPERTY LOCATED AT 515 E 5TH COURT, PANAMA CITY, FLORIDA, PROVIDING FOR A REPEALER, PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE

- 9.d. First reading of Ordinance 3164.2 amending the Zoning Map of the City to reflect a zoning designation of Residential-1, R-1, for a property located at 515 E. 5<sup>th</sup> Court.



The Ordinance was read as a first reading by title only as shown below:

ORDINANCE NO. 3164.2

AN ORDINANCE ZONING A PARCEL OF PROPERTY LOCATED AT 515 E 5TH COURT, PANAMA CITY, FLORIDA, HAVING APPROXIMATELY 0.11 ACRES, GENERAL COMMERCIAL-1, R-1, PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

10. Adjournment.

There being no further business the meeting adjourned at 12:13.