

1/13/2026 - Minutes

1. Opening Prayer with Rev. Braden Friday, Pastor, Living Water Ministries.
2. Pledge of Allegiance to the Flag.
3. Roll Call and approval of Minutes for the December 16, 2025, Commission Meeting.

City Clerk-Treasurer Janette Smith called the roll with the following members present: Mayor Allan Branch, Commissioners Robbie Hughes, Janice Lucas, Brian Grainger and Josh Street. Also present: City Manager Jonathan Hayes, City Attorney Nevin Zimmerman and Assistant City Managers Jared Jones and Brandy Waldron.

Commissioner Hughes moved to approve the minutes for the December 16, 2025, Commission Meeting. On a roll call vote, Commissioners Robbie Hughes, Janice Lucas, Brian Grainger, Josh Street and Mayor Allan Branch voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote.

4. Additions, Deletions and Modifications.

City Manager Jonathan Hayes requested combining item 11.d. with item 11.f., moving the report on water meter status to item 11. f., and adding a request for additional authorization for Mardi Gras Special Event as item 11.d.

Commissioner Street requested a discussion on trash service as item 12.

City Attorney Nevin Zimmerman requested item 11.e. report and discussion on the cost to settle expenses to City Marina Partners be removed from the agenda and moved forward.

Commissioner Robbie Hughes requested the addition of a discussion on priorities and spending as item 7.a. after audience participation.

Commissioner Grainger motioned for approval of all additions, deletions and modifications discussed. On a roll call vote, Commissioners Robbie Hughes, Janice Lucas, Brian Grainger, Josh Street and Mayor Allan Branch voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote.

5. Community Announcements.

City Manager Jonathan Hayes read the City of Panama City Community Announcements during a video slide presentation.

- 5.a. Junior Leadership Bay Recognition.

The Mayor and Commissioners recognized this year's Junior Leadership Bay class.

6. Public Hearings.

- 6.a. Second and final of two public hearings on Ordinance 3294, an ordinance amending Sec. 102-40, Conditional Use Permits, and Sec. 104-66, Gateway Overlay of the Unified Land Development Code (ULDC).

Mayor Branch announced the public hearing.

Muhammad Shams, 109 Alabama Ave., Lynn Haven addressed the Commission.

Director of Development Services Michael Fuller addressed the Commission.

Walter P Henry, 614 Maple Ave., Panama City; Vanessa Dunnigan, 727 Arrow St., Parker; addressed the Commission.

Director of Development Services Michael Fuller addressed the Commission and answered questions.

Commissioner Grainger motioned to table the final reading of Ordinance 3294 for 60 days.

Commissioner Grainger modified his motion to include authorization for the City Attorney to negotiate an extension with Ms. Blue-Brown on a previously agreed upon sale of a parcel subject to the terms of this Ordinance, and bring back a report.

Commissioner Grainger modified his motion, back to his original motion, to table the final reading of Ordinance 3294 for 60 days.

Attorney Mike Burke addressed the Commission.

James Baker, 3036 Game Farm Rd., Springfield addressed the Commission.

Director of Development Services Michael Fuller addressed the Commission and answered questions.

On a roll call vote, Commissioners Robbie Hughes, Brian Grainger, Josh Street and Mayor Allan Branch voted "YEA". "NAYS" – Commissioner Janice Lucas. The City Clerk certified the motion passed by a 4-1 vote.

Commissioner Lucas motioned for the legal department to contact Ms. Blue-Brown to follow up on the land purchase contract in terms of the potential for an extension and also noting the Mayor's proposal option of splitting the parcel. On a roll call vote, Commissioners Robbie Hughes, Janice Lucas, Brian Grainger, Josh Street and Mayor Allan Branch voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote.

The Ordinance was read by title only as shown below:

ORDINANCE NO. 3294

AN ORDINANCE OF THE CITY COMMISSION OF THE AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF PANAMA CITY, FLORIDA AMENDING CHAPTER 102, ADMINISTRATIVE PROCESSES, SECTION 102-40, CONDITIONAL USE PERMITS; CHAPTER 104, ZONING DISTRICTS, SECTION 104-66, GATEWAY OVERLAY (GO) (FORMERLY KNOWN AS THE TOURIST CORRIDOR OVERLAY); AND CHAPTER 116, DEFINITIONS OF THE UNIFIED LAND DEVELOPMENT CODE REGARDING PROHIBITED USES AND CONDITIONAL USES IN THE GATEWAY OVERLAY DISTRICT; REPEALING ALL ORDINANCES IN CONFLICT HERewith; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION AND PROVIDING FOR AN EFFECTIVE DATE.

Commissioner Grainger left the meeting at 9:17 a.m.

- 6.b. Consideration to conduct second and final reading to adopt Ordinance No. 3296 amending Chapter 17 of Municipal Code – Protection of Public and Private Rights.

Mayor Branch announced the public hearing.

Commissioner Street moved for approval of the final reading to adopt Ordinance No. 3296 amending Chapter 17 of Municipal Code – Protection of Public and Private Rights. On a roll call vote, Commissioners Robbie Hughes, Janice Lucas, Josh Street and Mayor Allan Branch voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 4-0 vote.

The Ordinance was read as a final reading by title only as shown below:

ORDINANCE NO. 3296

AN ORDINANCE AMENDING CHAPTER 17 – PROTECTION OF PUBLIC AND PRIVATE RIGHTS; SEPARATING INTO ARTICLES FOR EASIER INTERPRETATION; PROVIDING FOR DEFINITIONS; PROVIDING FOR A MORE STREAMLINED SPECIAL EVENTS APPLICATION PROCESS; PROVIDING WHICH HOLIDAYS SPECIAL EVENTS ARE PROHIBITED ON; SUBSTITUTING THE QUALITY OF LIFE DEPARTMENT; REPEALING ALL ORDINANCES IN CONFLICT HERewith; PROVIDING FOR THE SEVERABILITY OF ANY PART OF THIS ORDINANCE DECLARED INVALID; AND PROVIDING AN IMMEDIATELY EFFECTIVE DATE.

Commissioner Grainger returned to the meeting at 9:19 a.m.

7. Audience Participation (Each speaker is limited to three (3) minutes).

Walter P. Henry, 614 Maple Ave., Panama City; Benjamin Jerkinas, 4906 W. 19th Ct., Panama City; addressed the Commission.

8. Consent Agenda

8.a. Monthly Financial Statement and General Fund Balance Report - December 2025

8.b. Consideration of acceptance of a Memorandum of Understanding between the City of Panama City and Tyndall Air Force Base to provide fire protection services under a Mutual Aid Agreement between both agencies.

8.c. Consideration of approval for award of Bid PC26-012 and the contract for SRF Area H Improvements to Mainline Construction, LLC in the amount of \$940,240.33 approving up to \$987,252.35 to include 5% contingency.

8.d. Consideration of purchasing two new 2026 Compressed Natural Gas (CNG) Garbage trucks for the Environmental Services Division from Action Truck Center through Sourcwell Contract No. 030824 in the amount of \$962,418.00.

8.e. Consideration of purchasing two new 2026 Compressed Natural Gas (CNG) Trash trucks for the Environmental Services Division from Houston Freightliner through Sourcwell Contract No. 2377 for a total of \$564,341.00.

Commissioner Grainger moved for approval of the consent agenda as presented. On a roll call vote, Commissioners Robbie Hughes, Janice Lucas, Brian Grainger, Josh Street and Mayor Allan Branch voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote.

9. City Attorney

- 9.a. Consideration of approval of Quit Claim Deed from City of Panama City to FDOT: Life Management Center of Northwest Florida.

Commissioner Grainger moved for approval of Quit Claim Deed from City of Panama City to Florida Department of Transportation. On a roll call vote, Commissioners Robbie Hughes, Janice Lucas, Brian Grainger, Josh Street and Mayor Allan Branch voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote.

10. City Clerk

- 10.a. Notice of Term Expirations on the Infrastructure Surtax Citizens' Committee.

Commissioner Street motioned to approve the nominations by Mayor Branch reappointing David Smith and Commissioner Street reappointing Vic Jones to the Infrastructure Surtax Citizens Committee for two-year terms that expire on January 11, 2028. On a roll call vote, Commissioners Robbie Hughes, Janice Lucas, Brian Grainger, Josh Street and Mayor Allan Branch voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote.

11. City Manager

- 11.a. Consideration, approval and authorization for the Mayor to sign Resolution 20260113.1 authorizing the grant application by the City of Panama City under the FY2026 Florida's Safe Routes to Schools Infrastructure Program Grant from the State of Florida through the Department of Transportation for the City to install sidewalks along Beck Avenue around Lucille Moore Elementary School.

Commissioner Street moved for approval of Resolution 20260113.1 authorizing the grant application by the City of Panama City under the FY2026 Florida's Safe Routes to Schools Infrastructure Program Grant from the State of Florida through the Department of Transportation for the City to install sidewalks along Beck Avenue around Lucille Moore Elementary School. On a roll call vote, Commissioners Robbie Hughes, Janice Lucas, Brian Grainger, Josh Street and Mayor Allan Branch voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote.

The Resolution was read by title only as shown below:

RESOLUTION NO 20260113.1

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PANAMA CITY, FLORIDA AUTHORIZING THE GRANT APPLICATION BY THE CITY OF PANAMA CITY UNDER THE FY2026 FLORIDA'S SAFE ROUTE TO SCHOOL INFRASTRUCTURE PROGRAM GRANT FROM THE STATE OF FLORIDA THROUGH THE DEPARTMENT OF TRANSPORTATION FOR THE CITY OF PANAMA CITY TO INSTALL SIDEWALKS AND AUTHORIZING THE CITY MANAGER AND AUTHORIZING THE GRANTS DIVISION OR DESIGNEE TO SUBMIT THE APPLICATION, AND THE CITY MANAGER TO EXECUTE AND IMPLEMENT ALL OTHER DOCUMENTS ASSOCIATED WITH THE IMPLEMENT A TYON AND EXECUTION OF THE GRANT AND PROVIDING AN EFFECTIVE DATE.

- 11.b. Consideration to approve Budget Amendment Resolution 20260113.2 and approve the Interlocal Agreement for staffing and the purchase of equipment to establish an internal City paving team.

Deputy City Engineer Matthew Devito addressed the Commission.

Commissioner Grainger moved for approval of Budget Amendment Resolution 20260113.2 and Interlocal Agreement for staffing and the purchase of equipment to establish an internal City paving team. On a roll call vote, Commissioners Janice Lucas, Brian Grainger and Mayor Allan Branch voted "YEA". "NAYS" – Commissioners Robbie Hughes and Josh Street. The City Clerk certified the motion passed by a 3-2 vote.

The Resolution was read by title only as shown below:

RESOLUTION NO. 20260113.2

A RESOLUTION PROVIDING FOR THE AMENDMENT OF THE APPROVED FISCAL YEAR 2025-2026 BUDGET TO UTILIZE FUNDING FROM MULTIPLE CITY SOURCES FOR THE CREATION OF AN INTERNAL RESIDENTIAL PAVING CREW.

- 11.c. Consideration of unsolicited offers for City properties received by staff through January 5, 2026.

Mayor Branch announced a break at 10:10 a.m. and the meeting was reconvened at 10:19 a.m.

Commissioner Grainger motioned to schedule a workshop in the next 3 months about unsolicited offers for City properties and have staff contact each one to see if they are still interested.

Commissioner Grainger amended his motion adding that staff should not take action on P3s without having a process or workshop.

On a roll call vote, Commissioners Robbie Hughes, Janice Lucas, Brian Grainger, Josh Street and Mayor Allan Branch voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote.

- 11.d. Report on water meter Status

Water meter status was discussed as item 11.f.

- 11.e. Report and discussion on the cost to settle expenses to City Marina Partners that were incurred on the Interim Agreement.

This item was not discussed.

- 11.f. Projects and efforts update.

City Manager Jonathan Hayes reported on the water meter status.

12. Motion to Adjourn.

Commissioner Grainger motioned to adjourn. On a roll call vote, Commissioners Robbie Hughes, Janice Lucas, Brian Grainger, Josh Street and Mayor Allan Branch voted "YEA". "NAYS" - none. The City Clerk certified the motion passed by a 5-0 vote.

There being no further business, the meeting adjourned at 11:01 a.m.