



MINUTES
CHARTER REVIEW ADVISORY BOARD
501 HARRISON AVENUE
EXECUTIVE CONFERENCE ROOM 236
JANUARY 8, 2026, 12:00 P.M.

1. Chairman Brandon Henderson-Jansenius called the meeting to order.
2. Opening Prayer was led by Jonathan H. Hayes, City Manager.
3. The Pledge of Allegiance to the Flag was recited.
4. Roll Call.

City Clerk – Treasurer Janette Smith called the roll with the following members present: Mr. Ron Danzey, Vice Chairman Brandon Henderson-Jansenius, Mr. JP Ferreira and Ms. Cecile Scoon. Chairman Brandon Burg did not attend.

5. Approval of the Minutes of the Charter Review Advisory Board for the December 4, 2025 meeting and for the October 23, 2025 meeting as amended.

Ms. Scoon moved to approve the minutes for December 4, 2025 meeting and for the October 23, 2025 meeting as amended, Charter Review Advisory Board meeting. On a voice vote, all were in favor as presented. None opposed.

6. Staff Reports

There were no staff reports.

7. Audience Participation.

Daniel Schultz, 330 Mercedes Avenue, Panama City addressed the Board.

8. Article IV Discussion – Elections
To include Election Timing and the Election Process

City Manager Jonathan Hayes read an email from Chairman Brandon Burg. See attachment A.

Ms. Scoon moved to recommend that the City Elections be moved to align with the State and Federal Elections. On a roll call vote, Mr. Henderson-Jansenius, Mr. Danzey, and Ms.

Scoon voted "YEA". Mr. Ferreira voted "NAY". The City Clerk certified the motion passed by a 3-1 vote.

Mr. Zimmerman stated that his office will prepare a menu of options for the next meeting to facilitate discussion on implementation of the election procedures such as plurality vs. majority decisions and run-off requirements.

9. Article VII Discussion – City Manager

Section 100. The Board directed the City Attorney to clarify the language with regard to holding other offices or positions other than for the benefit of the City and to revise the residency requirement to read that the City Manager must be a qualified elector within six months of his appointment.

Section 101. The Board requested information on how the Mayor, Commissioners and Charter Officers are compensated across the State.

Section 102. The City Attorney suggested that his office review and advise of changes to the language and to research how other cities address the removal of officers and the City Manager duties.

Terri Lillard, 1016 W. 9th Street, Panama City; Brenda Lewis-Williams, 2748 Oak Hammock Drive, Panama City addressed the Board.

10. Article VIII Discussion – City Attorney

The Board requested the removal language of Section 102 be mirrored in Article VIII.

Section 105. The Board requested that the residency status language should mirror the language in Section 100 under Article VII – City Manager.

The Board requested contracts for all Charter Officers.

11. Article XIII Discussion – City Clerk and Collector

The Board requested that Article XIII be formatted similarly to Article VII.

The Board requested that the powers and duties section be laid out similarly to Article VII – City Manager.

10. Article V Discussion – City Officers, Employees and Departments Generally – not addressed at this meeting.

13. Preparation for next meeting.

Review documentation requested review and discuss Article XIII – City Clerk and Collector and Article V – City Officers, Employees and Departments Generally

14. Adjournment.

Ms. Scoon motioned to adjourn. On a voice vote all were in favor. None opposed.

The meeting was adjourned at 2:24 p.m.