



City of Panama City

AGENDA
CITY COMMISSION MEETING
September 12, 2023
8:00 a.m.

1. Opening Prayer with Minister Nick Rice of Jenks Avenue Church of Christ.
2. Pledge of Allegiance to the Flag.
3. Roll Call and Approval of Minutes for the August 22, 2023 Commission Meeting, and the August 25, 2023 Special Call Commission Meeting.

Documents:

[08.22.2023 MINUTES COMMISSION MEETING.PDF](#)
[08.25.2023 MINUTES SPECIAL COMMISSION SPECIAL CALL MEETING.PDF](#)

4. Additions, Deletions and Modifications.
5. Mayor's Report
 - 5.a. Presentation from Woodmen Life, area president, Lance Mayers.
 - 5.b. Proclamation for Childhood Cancer Awareness Month.
 - 5.c. Proclamation for Constitution Week.
 - 5.d. Notice of Term Expirations on the Board of Architects.

Documents:

[NOTICE OF TERM EXPIRATIONS ON THE BOARD OF ARCHITECTS.PDF](#)

- 5.e. Community Announcements.

Documents:

[CITY OF PANAMA CITY COMMISSION SLIDE SHOW ANNOUNCEMENTS 091223.PDF](#)

6. Audience Participation.

Limited to items on the agenda, remarks are limited to three (3) minutes.

7. City Attorney

- 7.a. First reading of Ordinance 3176 repealing Local Preference.

Documents:

[LETTER TO COMMISSION WITH FIRST READING OF ORD 3176 REPEALING LOCAL PREFERENCE 9-7-23.PDF](#)

- 7.b. TEFRA Hearing for University Academy Project and approval of Resolution No. 20230912.4.

Documents:

[LETTER TO COMMISSION RE AMENDED TEFRA HEARING AND BOND RESOLUTION 9.6.23.PDF](#)

- 7.c. Consideration of approval of Agreement and Easement with Family of God Baptist Church, Inc. located at 500 Palo Alto Ave.

Documents:

[LETTER TO COMMISSION RE FAMILY OF GOD AGREEMENT 9-6-23.PDF](#)

- 7.d. Consideration of approval of revised Amendment to Purchase Contract for 1703 E. 7th Street from Jonathan Barboza.

Documents:

[SENT LETTER TO COMMISSION RE AMENDMENT TO 1703 E 7TH ST CONTRACT - JONATHAN BARBOZA 09.07.2023.PDF](#)
[FHA ADDENDUM SENT TO CITY ATTORNEY\[209703\].PDF](#)

- 7.e. Update on City Manager Position.

Documents:

[MEMO TO THE COMMISSION.PDF](#)
[TALLY OF INTERVIEWEES.PDF](#)
[MAYOR ROHAN.PDF](#)
[COMMISSIONER HALIGAS.PDF](#)
[COMMISSIONER LUCAS.PDF](#)
[COMMISSIONER GRAINGER.PDF](#)
[COMMISSIONER STREET.PDF](#)

- 7.f. Report on Downtown Wet Slip Marina and JoePC.

Documents:

[SENT LETTER TO COMMISSION RE UPDATE ON JOEPC AND THE CITY RE WETSLIP DESIGN 9.8.23.PDF](#)

8. Unfinished Business

- 8.a. Final reading of Ordinance 3161.1 is a voluntary annexation of approximately 0.344 acres of property located at 143 Queens Circle.

Documents:

[AGENDA REQUEST 3161.1.PDF](#)

- 8.b. Final reading of Ordinance 3161.2 amending the Future Land Use Map of the City to reflect a land use designation of Residential for a property located at 143 Queens Circle.

Documents:

[AGENDA REQUEST 3161.2.PDF](#)

- 8.c. Final reading of Ordinance 3161.3 amending the Zoning Map of the City to reflect a zoning designation of Residential-1 for the property located at 143 Queens Circle.

Documents:

[AGENDA REQUEST 3161.3.PDF](#)

- 8.d. Final reading of Ordinance 3163.1 is a voluntary annexation of approximately 0.545 acres of property located at 3128 W 23rd Court.

Documents:

[AGENDA REQUEST 3163.1.PDF](#)

- 8.e. Final reading of Ordinance 3163.2 amending the Future Land Use Map of the City to reflect a land use designation of General Commercial for a property located at 3128 W 23rd Court.

Documents:

[AGENDA REQUEST 3163.2.PDF](#)

- 8.f. Final reading of Ordinance 3163.3 amending the Zoning Map of the City to reflect a zoning designation of General Commercial-2 for the property located at 3128 W 23rd Court.

Documents:

[AGENDA REQUEST 3163.3.PDF](#)

- 8.g. Final reading and public hearing of Ordinance 3171 requesting to amend the Unified Land Development Code of the City of Panama City; amending Sec. 104-66 and 105-4 concerning the defined areas of the Gateway Overlay District and Gateway Overlay design standards for fences; amending Sec. 104-38 of the Unified Land Development Code concerning additional requirements related to permissible uses and the exterior building facades visible from main corridors within the General Commercial-2, GC-2 zoning district.

Documents:

[AGENDA REQUEST 3171.PDF](#)

9. Consent Agenda

- 9.a. Backstage Pass Concert Series, September 15 and 22 and October 6, 13, 20 & 27, 2023, from 7:00 p.m.- 9:00 p.m. at the Panama City Marina Lawn. This event is

organized by the Bay Arts Alliance.

Documents:

[BACKSTAGE PASS 2023 SPECIAL EVENT APPLICATION.PDF](#)
[BACKSTAGE PASS 2023 SITE MAP.PDF](#)
[BACKSTAGE PASS 2023 501C3.PDF](#)

- 9.b. Cove Movie in the Park, September 16, 2023, from 8 p.m.- 10 p.m. at Cove Lane Park. This event is organized by the Cove Events Committee.

Documents:

[COVE MOVIE NIGHT 2023 SPECIAL EVENT APPLICATION.PDF](#)
[COVE MOVIE NIGHT 2023 SITE MAP.PDF](#)
[COVE MOVIE NIGHT 2023 SECURITY PLAN.PDF](#)

- 9.c. Oktoberfest Tasting Event, September 29, 2023 from 6:00 p.m. - 10:00 p.m. at Destination PC. Event organizer is Destination Panama City. Event is Sponsored by City of Panama City.

Documents:

[OKTOBERFEST TASTING 2023 SPECIAL EVENT APPLICATION.PDF](#)
[OKTOBERFEST TASTING 2023 SITE MAP.PDF](#)
[OKTOBERFEST TASTING 2023 COI.PDF](#)
[OKTOBERFEST TASTING 2023 TEMP LIQUOR LICENSE.PDF](#)

- 9.d. Oktoberfest Festival, September 30, 2023, from 3:00 p.m. - 10:00 p.m. on Harrison Ave between 4th St and Oak Ave, and Gateway Park. Event organizer is Destination Panama City. Event is Sponsored by City of Panama City.

Documents:

[OKTOBERFEST FESTIVAL 2023 SPECIAL EVENT APPLICATION.PDF](#)
[OKTOBERFEST FESTIVAL 2023 SITE MAP.PDF](#)
[OKTOBERFEST FESTIVAL 2023 COI.PDF](#)

- 9.e. Fright Nights, October 13, 14, 20, 21, 26, 27, 28, 31, 2023 from 6:00 p.m. - 9:00 p.m. Panama City Center for the Arts. Event organizer is Bay Arts Alliance. Event is Sponsored by City of Panama City.

Documents:

[FRIGHT NIGHTS 2023 SPECIAL EVENT APPLICATION.PDF](#)
[FRIGHT NIGHTS 2023 SITE MAP.PDF](#)
[FRIGHT NIGHTS 2023 501C3.PDF](#)

- 9.f. Annual Bay High Homecoming Parade, October 19, 2023, from 2:00 pm - 3:00 pm on Harrison Avenue from 7th St to 13th St. This event is organized by the Bay County High Student Government.

Documents:

[BAY HIGH HOCO PARADE 2023 SPECIAL EVENT APPLICATION.PDF](#)

[BAY HIGH HOCO PARADE 2023 REVISED ROUTE.PDF](#)
[BAY HIGH HOCO PARADE 2023 COI.PDF](#)
[BAY HIGH HOCO PARADE 2023 501C3.PDF](#)

- 9.g. Panama City Songwriters Festival, November 3 & 4, 2023, from 5:00 p.m. - 9:30 p.m. Center of the Arts and Downtown Panama City. This event is organized by the Bay Youth Music Association.

Documents:

[PC SONGWRITERS FEST 2023 SPECIAL EVENT APPLICATION.PDF](#)
[PC SONGWRITERS FEST 2023 SITE MAP.PDF](#)
[PC SONGWRITERS FEST 2023 SAFETY PLAN.PDF](#)
[PC SONGWRITERS FEST 2023 COI.PDF](#)
[PC SONGWRITERS FEST 2023 501C3.PDF](#)
[PC SONGWRITERS FEST 2023 FEE REDUCTION LETTER.PDF](#)

- 9.h. Veterans Day Parade, November 11, 2023, from 8:30 am - 10 am on W 11th St from Frankford Ave to Wood Ave. This event is organized by the Bay County Veterans Service Office.

Documents:

[VETERANS DAY PARADE 2023 SPECIAL EVENT APPLICATION.PDF](#)
[VETERANS DAY PARADE 2023 ROUTE MAP.PDF](#)
[VETERANS DAY PARADE 2023 COI.PDF](#)

- 9.i. 6th Annual No Child Left Behind Toy Giveaway, December 9, 2023, from 11 am - 1 pm at Oakland Terrace Park. This event is organized by the Annica Collins.

Documents:

[NCLB TOY GIVEAWAY 2023 SPECIAL EVENT APPLICATION.PDF](#)
[NCLB TOY GIVEAWAY 2023 SITE MAP.PDF](#)

- 9.j. Consideration to enter into a contract agreement with Dynasty Cleaning Services LLC to provide custodial services for the Panama City Police Department.

Documents:

[AGENDA ITEM REQUEST DYNASTY.PDF](#)
[DYNASTY CLEANING CONTRACT..PDF](#)

- 9.k. Approval of the SweetBay Marina Concept Plan

Documents:

[AGENDA PACKET SWEETBAY MARINA CONCEPT PLAN.PDF](#)

- 9.l. Consideration of approval for award of Bid PC23-051 Millville AWT Odor Control to BioAir in the amount of \$118,455.00.

Documents:

[AGENDA FORM - MILLVILLE ODOR CONTROL.PDF](#)

[BACKUP - MILLVILLE BID RECOMMENDATION LETTER ODOR CONTROL 2 BCM.PDF](#)
[BACKUP - MILLVILLE 1-Q231A034 HEADWORKS BIOAIR SCOPE OF SUPPLY 230828.PDF](#)

- 9.m. Consideration to approve Change Orders #21 and #22 to Royal American Construction for modifications to the electrical panel and clock foundation to expedite completion of 4th Street intersection and totaling \$51,819.46.

Documents:

[AGENDA ITEM - HARRISON AVE. CO 21 AND CO 22 RAC HARRISON PH I 090623.PDF](#)
[BACKUP - HARRISON AVE. CO 21 AND 22.PDF](#)

- 9.n. Consideration of approval of agreement between the City and Mott MacDonald for Engineering Professional Services for Project STORM in the amount of \$2,006,082.98.

Documents:

[090523_ AGENDA ITEM REQUEST FORM _ MOTT MACDONALD CONTRACT .PDF](#)
[SHORT FORM AGMT WITH MOTT FOR PROJECT STORM.PDF](#)

10. City Manager

- 10.a. Consideration to approve Budget Amendment Resolution No. 20230912.1 to transfer insurance proceeds received for Panama City Police Department vehicles, totaling \$79,172.45, to be used for the fleet.

Documents:

[AGENDA ITEM REQUEST VEHICLE INSURANCE.PDF](#)
[BA RESOLUTION 20230912.1.PDF](#)

- 10.b. Consideration to approve Budget Amendment No. 20230912.2 to utilize Law Enforcement Training Funds for the Police Department in the amount of \$18,240.00.

Documents:

[AGENDA ITEM REQUEST LE TRAINING FUNDS.PDF](#)
[BA RESOLUTION 20230912.2.PDF](#)

- 10.c. Consideration of approval of Budget Amendment Resolution No 20230912.3 to transfer funds from Quality-of-Life Capital Improvement Leisure Services Fund to the Capital Improvement Carl Gray Park Fund in the amount of \$38,500.

Documents:

[AGENDA ITEM REQUEST - PANHANDLE.PDF](#)
[BUDGET RESOLUTION - PANHANDLE.PDF](#)

- 10.d. Consideration of approval of Barge Design Solutions Daffin Park Project Revision Change Order Request No. 2 and Budget Amendment Resolution No. 20230912.7 in the amount of \$51,330.

Documents:

AGENDA ITEM REQUEST - BARGE DESIGN SOLUTIONS.PDF
DAFFIN PARK CHANGE REQUEST 2.PDF
FY 2023 BA RESOLUTION 23-95.PDF

- 10.e. Consideration of approval for award of Bid PC23-027 SRF Area U2 Improvements to Marshall Brothers Construction & Engineering, Inc. in the amount of \$12,949,985.20 and approving up to \$13,597,484.46 to include 5% contingency and approval of Budget Amendment Resolution No. 20230912.8.

Documents:

AGENDA ITEM - AREA U2 CONSTRUCTION MBI.PDF
RESOLUTION 20230912.8.PDF
AREA U PH 2 13106 SRF AREA U-PHASE 2 RECOMMEND FOR
AWARD.PDF
AREA U PH 2 COMMITTED FUNDS.PDF
AREA U PHASE 1 AND 2 MAP.PDF

- 10.f. Consideration of approval to enter into negotiations for Disaster Recovery Consultant Services.

Documents:

FINAL AGENDA ITEM REQUEST FORM FOR 2023 DISASTER RECOVERY
CONSULTANT SERVICES.PDF
FINAL DISASTER RECOVERY CONSULTANT SELECTION COMMITTEE
MEETING MINUTES 9-6-23.PDF
AG WITT LLC_CITY OF PANAMA CITY DISASTER RECOVERY
CONSULTANT SERVICES PROPOSAL.PDF
ATKINS_DISASTER RECOVERY CONSULTANT SERVICES
PROPOSAL.PDF
CDR MAGUIRE_DISASTER RECOVERY CONSULTANT SERVICES
PROPOSAL.PDF
GMC_DISASTER RECOVERY CONSULTANT SERVICES PROPOSAL.PDF
HAGERTY CONSULTING_DISASTER RECOVERY CONSULTANT SERVICES
PROPOSAL.PDF
IEM_DISASTER RECOVERY CONSULTANT SERVICES PROPOSAL.PDF
ISC_DISASTER RECOVERY CONSULTANT SERVICES PROPOSAL.PDF
METRIC CONSULTING_DISASTER RECOVERY CONSULTANT SERVICES
PROPOSAL (1).PDF
ROSTAN_DISASTER RECOVERY CONSULTANT SERVICES
PROPOSAL.PDF
TETRA TECH_DISASTER RECOVERY CONSULTANT SERVICES
PROPOSAL.PDF
THE INTEGRITY GROUP_DISASTER RECOVERY CONSULTANT
SERVICES PROPOSAL.PDF
WHEELER EMC_DISASTER RECOVERY CONSULTANT SERVICES
PROPOSAL.PDF

11. City Manager - First Readings

- 11.a. First reading of Ordinance 3172.1 amending the Future Land Use Map of the City to reflect a land use designation of Mixed Use for a property located at 1032 Mulberry Avenue.

Documents:

[AGENDA REQUEST 3172.1.PDF](#)

- 11.b. First reading of Ordinance 3172.2 amending the Zoning Map of the City to reflect a zoning designation of Mixed Use-3, MU-3, for a property located at 1032 Mulberry Avenue.

Documents:

[AGENDA REQUEST 3172.2.PDF](#)

- 11.c. First reading of Ordinance 3173 amending the Zoning Map of the City to reflect a zoning designation of Residential-2, R-2, for a property located at 2911 E 5th Court.

Documents:

[AGENDA REQUEST 3173.PDF](#)

12. Audience Participation.

Open to any issue related to City of Panama City's authority, remarks are limited to three (3) minutes.

13. Adjournment.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding should contact the City's Human Resources Department by 5pm on the Friday prior to the proceeding at telephone (850) 872-3014 for assistance; if hearing impaired, telephone (850) 872-3028 (TDD) for assistance. If a person decides to appeal any decision by the City Commission with respect to any matter considered at this meeting, he or she will need a record of the proceeding and for such purpose, he or she may need to ensure that a verbatim record of the proceeding is made, which record needs to include the testimony and evidence upon which the appeal is to be based. (286.015) The Agenda and supporting documentation is available on the City's website on Monday afternoon preceding the regularly scheduled Tuesday City Commission meeting.