



City of Panama City

AGENDA
CITY COMMISSION MEETING
JUNE 27, 2023
8:00 a.m.

1. Opening Prayer with Pastor Heath Taws of First Presbyterian Church.
2. Pledge of Allegiance to the Flag.
3. Roll Call and Approval of Minutes for the June 13, 2023 Commission Meeting.

Documents:

[06.13.2023 MINUTES COMMISSION MEETING DRAFT.PDF](#)

4. Additions, Deletions and Modifications.
5. Mayor's Report
 - 5.a. Notice of Vacancy for the Board of Trustees for the Retirement Plan and Trust for the General Employees of the City of Panama City.

Documents:

[GENERAL EMPLOYEE RETIREMENT FUND BOARD VACANCY.PDF](#)

- 5.b. Community Announcements.

Documents:

[CITY OF PANAMA CITY COMMISSION SLIDE SHOW ANNOUNCEMENTS 062723.PDF](#)

6. Audience Participation
7. City Attorney
 - 7.a. Final reading and Public Hearing of an ordinance repealing Ordinance 2676 that granted an ad valorem tax exemption to Air Temp of America, Inc. adopted on February 26, 2019.

Documents:

[LETTER TO COMMISSION REPEALING ORDINANCE 2676 FOR AIR TEMP TAX EXEMPTION WITH EXHIBITS - 06.06.2023.PDF](#)

- 7.b. Consideration of Amended Joint Use Agreement with Bay District Schools for the

Barbara W. Nelson Fine Arts Center at Bay High School.

Documents:

[LETTER TO COMMISSION RE AMENDMENT TO JOINT USE AGMT OF BAY HIGH FINE ARTS CENTER 6.21.23.PDF](#)

7.c. Consideration for approval of leases for seized properties.

Documents:

[LETTER TO COMMISSION RE LEASES OF SEIZED PROPERTIES - 6-21-23.PDF](#)

7.d. Executive Search Firm for City Manager.

Documents:

[LETTER RE EXE SEARCH FOR CITY MGR 6.23.23.PDF](#)
[EXHIBITS FOR LTR FOR EXE SEARCH FOR CITY MGR 6.23.23.PDF](#)

7.e. Addendum - Underground Distribution Facilities Installation Agreement and Easement with FPL for Lift Station 61

Documents:

[LTR TO COMMISSION W AGREEMENT AND EASEMENT FOR FPL FOR LIFT STATION 61 6-26-23 \(1\).PDF](#)

8. City Clerk

8.a. Presentation on the results of the forensic audit by Warren Averett CPA.

8.b. Consideration to accept forensic audit findings and recommended actions.

Documents:

[CITY OF PANAMA CITY, FLORIDA - FORENSIC ACCOUNTING SERVICES REPORT - AS ISSUED 6.21.23-FINAL.PDF](#)

8.c. Consideration to authorize the City Clerk to negotiate a short-term debt issue of not to exceed \$150 million.

Documents:

[AGENDA ITEM REQUEST TO AUTHORIZE THE CITY CLERK TO NEGOTIATE A SHORT-TERM DEBT ISSUE.PDF](#)

9. Unfinished Business

9.a. Final reading of Ordinance 3157.1 is a voluntary annexation of approximately 0.303 acres of property located at 1313 W 30th Street.

Documents:

[3157.1 AGENDA REQUEST.PDF](#)

- 9.b. Final reading of Ordinance 3157.2 amending the Future Land Use Map of the City to reflect a land use designation of Residential for a property located at 1313 W 30th Street.

Documents:

[3157.2 AGENDA REQUEST.PDF](#)

- 9.c. Final reading of Ordinance 3157.3 amending the Zoning Map of the City to reflect a zoning designation of Residential-2 for the property located at 1313 W 30th Street.

Documents:

[3157.3 AGENDA REQUEST.PDF](#)

- 9.d. Final reading of Ordinance 3158.1 amending the Future Land Use Map of the City to reflect a land use designation of General Commercial for a property located at 1413 Frankford Avenue.

Documents:

[3158.1 AGENDA REQUEST.PDF](#)

- 9.e. Final reading of Ordinance 3158.2 amending the Zoning Map of the City to reflect a zoning designation of General Commercial-2 for the property located at 1413 Frankford Avenue.

Documents:

[3158.2 AGENDA REQUEST.PDF](#)

- 9.f. Final reading of Ordinance 3159.1 amending the Future Land Use Map of the City to reflect a land use designation of Residential for a property located at 621 E Beach Drive.

Documents:

[3159.1 AGENDA REQUEST.PDF](#)

- 9.g. Final reading of Ordinance 3159.2 amending the Zoning Map of the City to reflect a zoning designation of Residential-1, R-1, for the property located at 621 E Beach Drive.

Documents:

[3159.2 AGENDA REQUEST.PDF](#)

10. City Manager

- 10.a. Consideration of approval for award of Bid PC23-044 SRF Area D-11 Improvements to Gulf Coast Utility Contractors in the amount of \$6,247,900.00 and approving up to \$6,560,295.00 to include a 5% contingency and approval of Budget Amendment Resolution No. 20230627.2.

Documents:

[AGENDA ITEM REQUEST AREA D 11 CONSTRUCTION.PDF](#)
[FY 2023 BA RESOLUTION 20230627.2 D-11 CONSTRUCTION SEWER.PDF](#)
[BARGE NOA D-11.PDF](#)
[SRF AREA D MAP.PDF](#)
[230621SRF COMMITTED COST.PDF](#)

- 10.b. Consideration to approve Panhandle Engineering, Inc ("PEI") Task Order for SRF Area D-11 Improvements Construction Engineering Inspection ("CEI") Services in the amount up to \$48,000 proposed at the standard hourly rate listed in the Task Order.

Documents:

[AGENDA ITEM - PANHANDLE ENGINEERING AREA D11 PE CEI SERVICES.PDF](#)
[BACKUP - PANHANDLE ENG 13131 SRF AREA D-11 TASK ORDER CEI.PDF](#)

- 10.c. Consideration to approve CDG Engineers, Inc ("CDG") Task Order for Area D-11 Improvements for Construction Engineering Inspection ("CEI") Services in the amount up to \$193,000 proposed at the standard hourly rate listed in the Task Order.

Documents:

[AGENDA ITEM - REQUEST AREA D11 CDG CEI SERVICES.PDF](#)
[BACKUP - CDG TASK ORDER FOR PANAMA CITY SRF AREA D11 CEI.PDF](#)

- 10.d. Consideration of approval of updated Dockage Agreement for St. Andrews Marina.

Documents:

[AGENDA REQUEST - REVISED DOCKAGE AGREEMENT 6-7-23 - ATTY REV.PDF](#)
[ST. ANDREWS MARINA DOCKAGE AGREEMENT PRE 2018.PDF](#)

- 10.e. Approval of a Development Agreement with CSS St. Andrews LLC

Documents:

[AGENDA PACKET BECK AVENUE DEVELOPMENT AGREEMENT.PDF](#)

- 10.f. Consideration of approval of additional scope for a Fish Cleaning Station in the amount of \$198,549.35 to Inland Construction & Engineering, Inc. (ICE) for the Snug Harbor Boat Launch Facility.

Documents:

[AGENDA ITEM REQUEST PACKAGE.PDF](#)

- 10.g. Consideration of approval to enter into a two-year contract with Panama City Automotive Group - John Lee Nissan, for the preventive maintenance of City vehicles.

Documents:

[AGENDA REQUEST FOR VEHICLE PREVENTIVE MAINT...PDF](#)

- 10.h. Addendum - Consideration to approve revising the Fire Assessment rate back to the FY 20-21 original rate.

Documents:

[AGENDA ITEM REVISING FIRE ASSESSMENT RATE.PDF](#)

11. Adjournment.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding should contact the City's Human Resources Department by 5 pm on the Friday prior to the proceeding at telephone (850) 872-3014 for assistance; if hearing impaired, telephone (850) 872-3028 (TDD) for assistance. If a person decides to appeal any decision by the City Commission with respect to any matter considered at this meeting, he or she will need a record of the proceeding and for such purpose, he or she may need to insure that a verbatim record of the proceeding is made, which record needs to include the testimony and evidence upon which the appeal is to be based. (286.015) The Agenda and supporting documentation is available on the City's website on Monday afternoon preceding the regularly scheduled Tuesday City Commission meeting.