



City of Panama City

AGENDA
CITY COMMISSION MEETING
MARCH 28, 2023
8:00 a.m.

1. Opening Prayer with Pastor Perrine of Victory Baptist Church.
2. Pledge of Allegiance to the Flag.
3. Roll Call and Approval of Minutes for the March 14, 2023 Commission Meeting.

Documents:

[03.14.2023 MINUTES COMMISSION MEETING.DOCX.PDF](#)

4. Additions, Deletions and Modifications.
5. Mayor's Report
 - 5.a. Community Announcements.

Documents:

[CITY OF PANAMA CITY COMMISSION ANNOUNCEMENTS 032823.PDF](#)

6. Audience Participation
7. City Attorney
 - 7.a. Final Reading of Ordinance 3143 to Regulate Remote Motor Vehicle Sales.

Documents:

[LETTER TO COMMISSION WITH PROPOSED ORDINANCE REGULATING REMOTE SALE LOCATIONS FOR MOTOR VEHICLES 3.22.23.PDF](#)

- 7.b. Request to Approve the 2023 Infill Program for City Lots.

Documents:

[LETTER TO COMMISSION WITH INFILL HOUSING PROGRAM FOR CITY LOTS 3.22.23.PDF](#)

- 7.c. Approval of Transfer of 5918 Suzanna Drive, Panama City, Florida 32404 ("Property") to The Bay 421 Land Trust dated April 1, 2021 ("Bay 421")

Documents:

LETTER TO CITY WITH QUIT CLAIM DEED SUZANNA DR. AND A MAP
3.21.23.PDF

- 7.d. Approval of Note and Mortgage from the Panama City Housing Authority for the Development of the Fletcher Black Project.

Documents:

SENT LETTER TO COMMISSION RE NOTE FOR FLETCHER BLACK
CONTRIBUTION 3.22.23.PDF

8. City Clerk

- 8.a. Request for approval of Resolution No. 20230328.3 to refinance Hurricane Recovery Revenue Notes, Series 2020A and Series 2020B

Documents:

CONSIDERATION TO APPROVE RESOLUTION 20230328.3.PDF
RESOLUTION 20230328.3.PDF

- 8.b. Request for approval of Resolution 20230328.4 to reimburse certain costs and expenditures relating to Capital Improvement.

Documents:

AGENDA ITEM REQUEST APPROVE RESOLUTION 20230328.4.PDF
RESOLUTION NO. 20230328.4.PDF

9. Consent Agenda

- 9.a. Ratification of Holi Festival of Colors Event. The event date was 03/04/2023.

Documents:

HOLI FESTIVAL OF COLORS.PDF
HOLI FESTIVAL OF COLORS 2023 SPECIAL EVENT APPLICATION.PDF

- 9.b. Ratification of Downtown Carton Classic Event. The event date was 03/24/2023.

Documents:

DOWNTOWN CARTON CLASSIC GOLF TOURNAMENT.PDF
DOWNTOWN CARTON CLASSIC 2023 INFORMATION.PDF
DOWNTOWN CARTON CLASSIC 2023 SPECIAL EVENT APPLICATION.PDF

- 9.c. Kyle S. DeMaio Memorial 5K, May 6, 2023, from 8 a.m. to 12 p.m. along the pre-approved Scenic Cove 5K Route. This event is organized by Kyle DeMaio Memorial Fund.

Documents:

DEMAIO MEMORIAL 5K 2023 SPECIAL EVENT APPLICATION.PDF
DEMAIO MEMORIAL 5K 2023 SCENIC COVE ROUTE.PDF

- 9.d. July 4th Salute to Freedom Festival, July 4, 2023, from 11 a.m.- 9:30 p.m. at Destination Panama City, W. Government St, W Beach Dr., 4th St and Oak Ave. This event is organized by Destination Panama City and supported by City of Panama City.

Documents:

[JULY 4TH SALUTE TO FREEDOM FEST 2023 SPECIAL EVENT APPLICATION.PDF](#)
[JULY 4TH SALUTE TO FREEDOM 2023 SITE MAP.PDF](#)
[PCCDC 501C3.PDF](#)
[DPC COPC CONTRACT FOR EVENT SERVICES.PDF](#)

- 9.e. Consideration to enter into contract negotiations with VBA Design, Inc. for the Fire Stations #3 and #4 Safe Room, Wind Retrofit and Generator project.

Documents:

[AGENDA ITEM REQUEST FIRE STATION 3 AND 4 \(NEGOTIATION\).PDF](#)

- 9.f. Consideration to enter into contract negotiations with DAG Architects Inc., for the Public Works Safe Room and Generator Project.

Documents:

[AGENDA ITEM REQUEST PUBLIC WORKS SAFE ROOM \(NEGOTIATION\).PDF](#)

- 9.g. Consideration to enter into contract negotiations with DAG Architects Inc., for the Utilities Safe Room and Generator Project.

Documents:

[AGENDA ITEM REQUEST UTILITIES SAFE ROOM \(NEGOTIATION\).PDF](#)

- 9.h. Consideration of approval to enter into contract negotiations with Metric Engineering for Hometown Revitalization Program Project HEART-Harrison Ave. Streetscapes Phase II (CDBG-DR # M0052).

Documents:

[AGENDA ITEM REQUEST STREETSCAPES DESIGN METRIC..PDF](#)

10. City Manager

- 10.a. Consideration of approval of Panhandle Engineering, Inc. Fee Proposal for Engineering Services for the Watershed Master Plan in the amount of \$200,000.00 and Budget Amendment Resolution No. 20230328.2.

Documents:

[AGENDA ITEM REQUEST FORM FOR PANHANDLE ENGINEERING FEE PROPOSAL.PDF](#)
[FY 2023 BA RESOLUTION 20230328.2.PDF](#)
[PANHANDLE ENGINEERING WATERSHED MASTERPLAN CONTRACT - ATTY FINAL REV 3-22-23.PDF](#)

- 10.b. Consideration to approve Mott MacDonald Amendment 2 to Task Order PC22-013 for Area O-11 stormwater and roadway improvements in the amount of up to \$66,390.00.

Documents:

[AGENDA ITEM - MOTT MACDONALD O-11 TASK ORDER AMENDMENT 2.DOCX](#)
[BACKUP - MOTT MACDONALD O-11 AMENDMENT 2 STORMWATER AND ROADWAY IMPRV..PDF](#)

- 10.c. Approval for renewal acceptance of Crowder Gulf Disaster Recovery and Debris Management for Year #2 for Bid PC22-015.

Documents:

[AGENDA ITEM - CROWDER GULF CONTRACT RENEWAL YEAR 2 28MAR2023.DOCX](#)
[BACKUP - CROWDERGULF CONTRACT.PDF](#)
[BACKUP - CROWDERGULF CONTACT SHEET 2023 FL.PDF](#)
[BACKUP - COI CROWDERGULF.PDF](#)

- 10.d. Consideration for approval of the bid from Anderson Construction Company of North Florida in the amount of \$1,667,174.00 to provide the renovation of the existing Vehicle Maintenance Facility and approval of Budget Resolution No. 20230328.5.

Documents:

[AGENDA ITEM REQUEST VMF ANDERSON CONSTRUCTION.PDF](#)

- 10.e. Approval of SweetBay Phase 1D North A Final Plat

Documents:

[AGENDA REQUEST APPROVAL OF SWEETBAY PHASE 1D NORTH A FINAL PLAT.PDF](#)

- 10.f. Approval of SweetBay Phase 1D North B Final Plat

Documents:

[AGENDA REQUEST APPROVAL OF SWEETBAY PHASE 1D NORTH B FINAL PLAT.PDF](#)

- 10.g. Ratification of emergency procurement and exigent circumstances surrounding the failure of Lift Station# 81 totaling approximately \$475,000 +/- 10%.

Documents:

[AGENDA ITEM -LIFT STATION 81 FAILURE_EMERG PROCUREMENT_JHAYES_28MAR2023.PDF](#)
[DECISION MEMO EMERGENCY PURCHASE.PDF](#)

- 10.h. Consideration of approval of Change Order 3 for Aluminum Fabrication Building Stormwater Improvements at the Nelson Street Shipyard Bulkheads to Marshall Brothers Construction & Engineering, Inc. for \$62,317.

Documents:

[AGENDA ITEM REQUEST TRIUMP_MARSHALL BROTHERS_STORMDRAIN
CO 3.PDF](#)
[CHANGE ORDER 3 MARSHALL BROTHERS.PDF](#)

11. City Manager - First Readings

- 11.a. First reading of Ordinance 3140.1, voluntary annexation of 0.75 acres (approx.) of property located at 1415 Hwy 231.

Documents:

[AGENDA REQUEST 3140.1.PDF](#)

- 11.b. First reading of Ordinance 3140.2 amending the Future Land Use Map of the City to reflect a land use designation of General Commercial for a property located at 1415 Hwy 231.

Documents:

[AGENDA REQUEST 3140.2.PDF](#)

- 11.c. First reading of Ordinance 3140.3 amending the Zoning Map of the City to reflect a zoning designation of General Commercial-2 for the property located at 1415 Hwy 231.

Documents:

[AGENDA REQUEST 3140.3.PDF](#)

- 11.d. First reading of Ordinance 3141.1 amending the Future Land Use Map of the City to reflect a land use designation of Mixed Use for a property located at 1204 Martin Luther King Junior Boulevard.

Documents:

[AGENDA REQUEST 3141.1.PDF](#)

- 11.e. First reading of Ordinance 3141.2 amending the Zoning Map of the City to reflect a zoning designation of Mixed Use-2 for a property located at 1204 Martin Luther King Junior Boulevard.

Documents:

[AGENDA REQUEST 3141.2.PDF](#)

12. Adjournment.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding should contact the City's Human Resources Department by 5pm on the Friday prior to the proceeding at telephone (850) 872-3014 for assistance; if hearing impaired, telephone (850) 872-3028 (TDD) for

assistance. If a person decides to appeal any decision by the City Commission with respect to any matter considered at this meeting, he or she will need a record of the proceeding and for such purpose, he or she may need to ensure that a verbatim record of the proceeding is made, which record needs to include the testimony and evidence upon which the appeal is to be based.

(286.015) The Agenda and supporting documentation is available on the City's website on Monday afternoon preceding the regularly scheduled Tuesday City Commission meeting.