



City of Panama City

AGENDA
CITY COMMISSION MEETING
MARCH 14, 2023
8:00 a.m.

1. Opening Prayer with Pastor Nicole Martin of Messiah Lutheran Church.
2. Pledge of Allegiance to the Flag.
3. Roll Call and Approval of Minutes for the February 28, 2023 Commission Meeting.

Documents:

[02.28.23 MINUTES COMMISSION MEETING.DOCX.PDF](#)

4. Additions, Deletions and Modifications.
5. Mayor's Report
 - 5.a. Presentation from the American Red Cross.
 - 5.b. Proclamation to the American Red Cross Chapter.
 - 5.c. Consideration to Appoint Tenant-Commissioner to the Panama City Housing Authority.

Documents:

[APPOINT TENANT COMMISSIONER TO THE PANAMA CITY HOUSING AUTHORITY.PDF](#)
[PCHA BOARD APPLICATION.PDF](#)

- 5.d. Notice of vacancy on the Board of Architects.

Documents:

[NOTICE BOARD OF ARCHITECTS VACANCY.PDF](#)
[APPLICATION BOARD OF ARCHITECTS JOSEPH BISHOP 03.09.23.PDF](#)

- 5.e. Community Announcements.

Documents:

[CITY OF PANAMA CITY COMMISSION ANNOUNCEMENTS 031423.PDF](#)

6. Audience Participation
7. City Attorney

7.a. First Reading of Ordinance 3143 to Regulate Remote Motor Vehicle Sales.

Documents:

[LETTER TO COMMISSION AND PROPOSED ORDINANCE 3143 FOR TEMPORARY REMOTE AUTO SALES.PDF](#)

7.b. Addendum - Actions requested as a result of the Plea made by Michael Johnson and approval of Resolution No. 20230314.7, 20230314.8, 20230314.9.

Documents:

[LETTER TO COMMISSION ACTIONS REQUESTED AS A RESULT OF THE PLEA MADE BY MICHAEL JOHNSON.PDF](#)

8. Unfinished Business

8.a. Final Reading of Ordinance No. 3142 Regarding Community Residences and Recovery Communities.

Documents:

[AGENDA REQUEST 3142.PDF](#)
[COMMUNITY RESIDENCES FAQs.PDF](#)
[PANAMA CITY ZONING FRAMEWORK FOR COMMUNITY RESIDENCES AND RECOVERY COMMUNITIES.PDF](#)

9. Consent Agenda

9.a. KOSA Easter Egg Hunt, April 8, 2023, from 9 a.m.- 11 a.m. at Oakland Terrace Park. This event is organized by Krewe of St. Andrews and supported by City of Panama City.

Documents:

[KOSA EASTER EGG HUNT 2023 SPECIAL EVENT APPLICATION.PDF](#)
[KOSA COI 2023.PDF](#)
[KOSA 2023 EGG HUNT SITE PLAN.PDF](#)

9.b. Trane Family Day, April 15, 2023, from 3 p.m.- 7 p.m. at Destination Panama City. This event is organized by Trane Technologies.

Documents:

[TRANE FAMILY DAY 2023 SPECIAL EVENT APPLICATION.PDF](#)
[DESTINATION PC - EVENT LAYOUT - REVISED \(1\).PDF](#)

9.c. Gr8ful Dads Outdoor Concerts, April 16 2023, and various Sundays in 2023, from 4 p.m.- 7 p.m. at Adams Park. This event is organized by Robbie Hughes.

Documents:

[GR8FUL DADS 2023 SPECIAL EVENT APPLICATION.PDF](#)

9.d. Star Wars Day, May 4, 2023, from 5 p.m.- 8 p.m. at Panama City Center for the Arts Parking Lot and 4th St from Harrison to Luverne. This event is organized by Bay Arts Alliance and supported by City of Panama City.

Documents:

[STAR WARS DAY SPECIAL EVENT APPLICATION 050423.PDF](#)
[STAR WARS DAY 2023 SITE MAP.PDF](#)

- 9.e. Jeep Jam Invasion Parade May 15, 2023 from 7 p.m. - 8:30 p.m. on Beck Ave starting at Oakland Terrace. This event is organized by FL Jeep Jam.

Documents:

[NEW_SPECIAL_EVENT_PERMIT_APPLICATION_RRFGLM3MGXRIY865.PDF](#)
[JEEP JAM 2023 SITE MAP.PDF](#)

- 9.f. Consideration of approval of Task Order to Metric Engineering in the amount of \$9,040.00 to develop an Environmental Review Record for Project Voluntary Home Buyout Reevaluation.

Documents:

[AGENDA ITEM REQUEST METRIC TWO 8 VHB REEVALUATION.PDF](#)

10. City Manager

- 10.a. Consideration of approval of Budget Amendment Resolution No. 20230314.2 for the use of State Forfeiture funds to purchase items and equipment for the Panama City Police Department in the total of \$111,304.

Documents:

[AGENDA ITEM REQUEST STATE FORFEITURE ITEMS.PDF](#)
[RESOLUTION 20230314.2.PDF](#)
[DECISION MEMO - DUTY HOLSTERS.PDF](#)
[DECISION MEMO - BATHROOM TRAILER.PDF](#)
[DECISION MEMO - UTV.PDF](#)
[DECISION MEMO - BREACHING DOOR.PDF](#)
[DECISION MEMO - BOAT TRAILER.PDF](#)
[DECISION MEMO - BASKET STRETCHER.PDF](#)

- 10.b. Consideration of approval of Budget Amendment Resolution No. 20230314.3 for the transfer of funds from the General Fund to the General Grants Fund in the amount of \$5,490.00 as a cash match for grant 15PBJA-21-GG-04388-BWCX and to be used to purchase 10 body worn cameras.

Documents:

[AGENDA ITEM REQUEST POLICE GRANT TRANSFER.PDF](#)
[FY 2023 BA RESOLUTION 20220314.3.PDF](#)

- 10.c. Consideration for approval of Budget Amendment Resolution 20230314.4 and purchase of Pump Station (PS) 44 Equipment package in the amount of \$368,450.00 from AAG to upgrade PS44 located at 300 W. 4th St. (Government & 4th St.).

Documents:

[AGENDA ITEM -SRF PS44EQUIPMENT- 030723.DOCX](#)
[PS44 EQUIPMENT PACKAGE FY 2023 BA RESOLUTION 23-47.DOCX](#)
[BACKUP - PC23-015 SRF PS44 IMPROVEMENT EQUIPMENT PACKAGE](#)
[LETTER OF RECOMMENDATION AND CERTIFIED BID TAB 030723.PDF](#)

- 10.d. Consideration to approve Budget Amendment Resolution 20230314.5 and Work Order for CCTV Inspection of the gravity sewer main located in SRF Phase II Areas to be performed by Bearing Point Construction, LLC in the amount of \$115,048.50.

Documents:

[AGENDA ITEM - APPROVAL CCTV BEARING POINT 03072023.DOCX](#)
[BACKUP - CCTV SRF PHASE II FY 2023 BA RESOLUTION 23-48.DOCX](#)
[BACKUP - SRF PH 2 CCTV REHAB WORK ORDER 030823.PDF](#)

- 10.e. Consideration to purchase temporary tennis/pickleball court surfaces for 6 Oakland Terrace tennis/pickleball courts from Versacourt in the amount of \$151,071.00 and Budget Amendment Resolution No. 20230314.6

Documents:

[AGENDA ITEM REQUEST FORM -TEMPORARY SURFACE TENNIS](#)
[COURTS-OAKLAND TERRACE.PDF](#)
[FY 2023 BA RESOLUTION 20230314.6.PDF](#)
[VERSACOURT QUOTE 2964-3.PDF](#)

- 10.f. Consideration to award PC23-014 Professional Services for Panama City Feasibility Study of the Millville Wastewater Treatment Facility to Mott MacDonald and Infrastructure Solutions Services.

Documents:

[AGENDA ITEM - APPROVAL OF SELECTED FIRMS FOR MILLVILLE](#)
[RELOCATION STUDY 030823.DOCX](#)
[BACKUP MEMO RECOMMENDATION OF EVALUATION PANEL](#)
[030823.PDF](#)

- 10.g. Consideration to approve the Task Order for Bidding and Construction Engineering and Inspection (CEI) for the Pretty Bayou Improvements - Phase I Utilities Project to Panhandle Engineering in the amount of \$194,000.00.

Documents:

[AGENDA ITEM REQUEST PRETTY BAYOU IMPROVEMENTS.PDF](#)
[TASK ORDER AMENDMENT NO. 2 PRETTY BAYOU CEI.PDF](#)

- 10.h. Consideration for approval of purchase of 200 2" Meter Registers, and 202 various sized Meter Registers & Chambers and installation of those items in the amount of \$374,156 for the City of Panama City Utilities Division to assist in the repair of 402 water meters throughout the city.

Documents:

[AGENDA ITEM REQUEST REGISTERS AND CHAMBERS.PDF](#)
[BACKUP - METERS AND REGISTERS 030623.PDF](#)

- 10.i. Consideration of approval of Panhandle Engineering, Inc. to be selected for RFQ PC23-024, Watershed Master Plan for the Hazard Mitigation Grant H0886.

Documents:

[AGENDA ITEM REQUEST FORM FOR PC23-024 RFQ SELECTION.DOCX](#)
[MEMO TO CM_WATERSHED MASTER PLAN ENGINEER FINAL SIGNED BY CM.PDF](#)
[1-HALFF ASSOCIATES, INC. SUBMITTAL FOR RFQ PC23-024 WATERSHED MASTER PLAN 1.PDF](#)
[COLLECTIVE WATER RESOURCES FINAL 20230301 1.PDF](#)
[PANHANDLE ENGINEERING PC23-024 4337-4-PT WATERSHED MASTER PLAN 1.PDF](#)

- 10.j. Consideration of approval of state application for McKenzie Park Historical Marker.

Documents:

[AGENDA ITEM REQUEST MCKENZIE PARK HISTORICAL MARKER.PDF](#)
[MCKENZIE PARK HISTORICAL MARKER APPLICATION.PDF](#)

- 10.k. Approval of SweetBay Phase 1D North A Final Plat

Documents:

[AGENDA REQUEST APPROVAL OF SWEETBAY PHASE 1D NORTH A FINAL PLAT.PDF](#)

- 10.l. Approval of SweetBay Phase 1D North B Final Plat

Documents:

[AGENDA REQUEST APPROVAL OF SWEETBAY PHASE 1D NORTH B FINAL PLAT.PDF](#)

- 10.m. Clarification and approval of various SRF construction projects, previously approved by the Commission, and the expenditure of the 5% contingency amount approved over and above the base bid amount.

Documents:

[AGENDA ITEM REQUEST SRF PROJECTS.PDF](#)
[DECISION MEMO SRF PROJECTS.PDF](#)

11. City Manager - First Readings

- 11.a. First reading of Ordinance 3140.1, voluntary annexation of 0.75 acres (approx.) of property located at 1415 Hwy 231.

Documents:

[AGENDA REQUEST 3140.1.PDF](#)

- 11.b. First reading of Ordinance 3140.2 amending the Future Land Use Map of the City to reflect a land use designation of General Commercial for a property located at 1415 Hwy

231.

Documents:

[AGENDA REQUEST 3140.2.PDF](#)

- 11.c. First reading of Ordinance 3140.3 amending the Zoning Map of the City to reflect a zoning designation of General Commercial-2 for the property located at 1415 Hwy 231.

Documents:

[AGENDA REQUEST 3140.3.PDF](#)

- 11.d. First reading of Ordinance 3141.1 amending the Future Land Use Map of the City to reflect a land use designation of Mixed Use for a property located at 1204 Martin Luther King Junior Boulevard.

Documents:

[AGENDA REQUEST 3141.1.PDF](#)

- 11.e. First reading of Ordinance 3141.2 amending the Zoning Map of the City to reflect a zoning designation of Mixed Use-2 for a property located at 1204 Martin Luther King Junior Boulevard.

Documents:

[AGENDA REQUEST 3141.2.PDF](#)

12. Adjournment.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding should contact the City's Human Resources Department by 5pm on the Friday prior to the proceeding at telephone (850) 872-3014 for assistance; if hearing impaired, telephone (850) 872-3028 (TDD) for assistance. If a person decides to appeal any decision by the City Commission with respect to any matter considered at this meeting, he or she will need a record of the proceeding and for such purpose, he or she may need to ensure that a verbatim record of the proceeding is made, which record needs to include the testimony and evidence upon which the appeal is to be based. (286.015) The Agenda and supporting documentation is available on the City's website on Monday afternoon preceding the regularly scheduled Tuesday City Commission meeting.