



City of Panama City

AGENDA
CITY COMMISSION MEETING
FEBRUARY 14, 2023
8:00 a.m.

1. Opening Prayer with Minister Ryan Tucker of Hiland Park Baptist Church.
2. Pledge of Allegiance to the Flag.
3. Roll Call and Approval of Minutes for the January 24, 2023 Commission Meeting.

Documents:

[01.24.2023 MINUTES COMMISSION MEETING.PDF](#)

4. Additions, Deletions and Modifications.
5. Mayor's Report
 - 5.a. Presentation honoring the First African American graduating class from Gulf Coast Community College and recognition of Commissioner Kenneth Brown.
 - 5.b. Appointments to the Election Canvassing Board

Documents:

[CONSIDERATION OF APPOINTMENTS TO THE ELECTION CANVASSING BOARD.PDF](#)

- 5.c. Notice of vacancy on the Board of Architects.

Documents:

[NOTICE OF BOARD OF ARCHITECTS VACANCY.PDF](#)

- 5.d. Community Announcements.

Documents:

[CITY OF PANAMA CITY COMMUNITY ANNOUNCEMENTS 02.14.2023.PDF](#)

- 5.e. C.M. Kidd Harris Living Healthy Simplified-A Year in Review Presentation.
6. Audience Participation
7. City Attorney
 - 7.a. Consideration of approval for Resolution No. 20230214.7 - Public Notice on Websites.

Documents:

[LETTER TO COMMISSION RE PUBLIC NOTICES ON WEBSITE 2-7-23.PDF](#)
[RESOLUTION 20230214.7 PUBLIC NOTICE THRU WEBSITE.PDF](#)

- 7.b. First Amendment to Right of Way Use Agreement for Suzuki Marine USA.

Documents:

[LETTER TO COMMISSION RE FIRST AMENDMENT TO SUZUKI ROW USE AGMT 2.8.23.PDF](#)

- 7.c. Update on Community Residences Ordinance.

Documents:

[LETTER TO COMMISSION RE UPDATE ON COMMUNITY RESIDENCES ORDINANCE ADOPTION SCHEDULE 2.8.23.PDF](#)

- 7.d. Consideration of Resolution No. 20230214.12 re Panama City Commission agreeing to provide match funds required for the RAISE Grant Program.

Documents:

[RESOLUTION 20230214.12.PDF](#)
[RAISE LETTER OF COMMITMENT - DRAFT.PDF](#)

8. Consent Agenda

- 8.a. Consideration of approval of Community Development Block Grant Disaster Recovery, Area AO Policies and Procedures.

Documents:

[AGENDA ITEM REQUEST FORM FOR AO INFRASTRUCTURE POLICIES AND PROCEDURES.PDF](#)
[M0168 PROJECT RESTORE AREA AO P AND P DRAFT 01.26.23.PDF](#)

- 8.b. Consideration of approval of Community Development Block Grant Disaster Recovery, Area Glenwood Policies and Procedures.

Documents:

[AGENDA ITEM REQUEST FORM FOR GLENWOOD INFRASTRUCTURE POLICIES AND PROCEDURES.PDF](#)
[M0166 PROJECT RESTORE GLENWOOD PAND P DRAFT 01.26.23.PDF](#)

- 8.c. Consideration of approval of Community Development Block Grant Disaster Recovery Project STORM Policies and Procedures.

Documents:

[AGENDA ITEM REQUEST FORM FOR STORM INFRASTRUCTURE POLICIES AND PROCEDURES.PDF](#)

M0176 DRAFT PROJECT STORM POLICY AND PROCEDURES
01.26.23.PDF

- 8.d. Florida Luxe Arts Festival (FLLUXE) March 3, 2023, 4pm-10pm and March 4, 2023, 8am-10pm on 4th St and Luverne Ave. Event organizer is Panama City Center for the Arts. Event is Sponsored by City of Panama City.

Documents:

[FLLUXE SPECIAL EVENT APPLICATION 011123.PDF](#)
[SITE PLAN 2023.PDF](#)
[BAY ARTS ALLIANCE 501C3 EXEMPTION.PDF](#)

- 8.e. Calvary for a Cause 5K Color Run April 8, 2023 from 8:00am until 11:00am along the pre-approved Scenic Cove 5K route. Event organizer is Calvary Panama City.

Documents:

[NEW_SPECIAL_EVENT_PERMIT_APPLICATION_SMAGFL33LFRDHOAR.PDF](#)
[CALVARY FOR A CAUSE ROUTE.PDF](#)
[CALVARY FOR A CAUSE TAX EXEMPTION.PDF](#)

9. City Manager

- 9.a. Hurricane Sally Voluntary Home Buyout Presentation.

Documents:

[AGENDA ITEM REQUEST FORM FOR VHB PRESENTATION.PDF](#)
[VHB COMMISSION MEETING PRESENTATION FINAL.PDF](#)

- 9.b. Consideration of approval of Florida Architects, for Architectural and Engineering Services for the Truesdell Park Community Center Remodeling project in the amount of \$39,750.00 and consideration of approval of Budget Amendment Resolution No. 20230214.2.

Documents:

[AGENDA ITEM REQUEST TRUESDELL BLDG AE FLA.PDF](#)

- 9.c. Consideration of approval of DAG for Change Order 4 and Budget Resolution No. 20230214.3 in the amount of \$79,890 for additional A/E Services for the Martin Theater Renovation project.

Documents:

[AGENDA ITEM REQUEST AIR_DAG_CO4_79890.PDF](#)

- 9.d. Consideration of approval of JRA Architects for A&E fees associated with predemolition of the Marina Civic Center and Change Order #1 (ASP #1) for additional A&E services in accordance with Budget Resolution No.: 2023214.4 for a total amount of \$59,212.00.

Documents:

[AGENDA ITEM REQUEST JRA PRE DEMOLITION AND GPR SURVEY.PDF](#)

- 9.e. Consideration of approval for Amendment No. 4, Resolution Number 20230214.5, to extend the subrecipient agreement between the Department of Environmental Protection and the City of Panama City for the Panama City Kings Bayou/Pretty Bayou Sewer and Water Expansion Phase II.

Documents:

[AGENDA ITEM REQUEST FOR DEP LPA0035 PRETTY BAYOU AGREEMENT 02142023.PDF](#)
[FY 2023 BA RESOLUTION 20230214.5.PDF](#)
[BACKUP - PRETTY BAYOU SEWER AND WATER EXPANSION PHASE II \(AMENDMENT NO. 4\).PDF](#)

- 9.f. Consideration for the approval of budget amendment resolution 20230214.6 and Addendum 1 on Dewberry's Task Order PC22-024, in the amount of \$125,019.70 adding Calabria Road to the SRF Area F2's project area and additional design for increased sewer to the scope.

Documents:

[AGENDA ITEM - DEWBERRY REQUEST SRF AREA F-2.DOCX](#)
[BACKUP - F-2 ADDENDUM LETTER DEWBERRY FOR AGENDA 21423.PDF](#)
[BACKUP - DEWBERRY SRF AREA F2_ADD.PDF](#)
[BACKUP - DEWBERRY AREA F-2 RESOLUTION 23-39 021423.DOCX](#)

- 9.g. Consideration for the approval of budget amendment resolution #20230214.8 and Task Order #23-006 for the Subsurface Utility Engineering (SUE) Surveying to locate and provide information on missing manholes in SRF Area P, Q and R by SGC Engineering, LLC.

Documents:

[AGENDA ITEM - SGC AREAS P, Q, R 02142023.PDF](#)
[FY 2023 BA RESOLUTION 20230214.8.PDF](#)
[BACKUP - TO23-006 SGC AREAS P,Q AND R 021423.PDF](#)

- 9.h. Consideration of approval of Budget Amendment Resolution No. 20230214.9 for McKenzie House Wood Repair with Cover Down LLC in the amount of \$102,560.00.

Documents:

[AGENDA ITEM REQUEST MCKENZIE HOUSE_COVER DOWN_ BUDGET RESOLUTION.PDF](#)

- 9.i. Consideration for the approval of Resolution No 20230214.10 and the State Grant, in the amount of \$8,000,000 for the Panama City Sidewalk Improvements Project and Budget Amendment Resolution No. 20230214.11.

Documents:

[AGENDA ITEM REQUEST SIDE WALK IMPROVEMENTS..PDF](#)
[RESOLUTION 20230214.10 FDOT GRANT FOR BEACH DR SIDEWALK.PDF](#)
[FY 2023 BA RESOLUTION 20230214.11.PDF](#)
[BACKUP - FDOT GRANT BEACH DR MULTIUSE PATH.PDF](#)

- 9.j. Consideration to approve Amendment 1 to the State Revolving Fund Loan Agreement WW0302F0, increasing the loan amount by \$6,688,500.

Documents:

[LETTER TO COMMISSION RE AMENDMENT 1 TO SRF LOAN AGREEMENT WW0302F0- 02.07.2023.PDF](#)

- 9.k. Consideration of approval of Halff Engineering, Inc. Fee Proposal for Engineering Services for the Vulnerability Study in the amount of \$250,000.00.

Documents:

[AGENDA ITEM REQUEST APPROVAL OF HALFF CONTRACT PROPOSAL FEE.PDF](#)
[E525 2022 AGREEMENT BETWEEN CITY AND HALFF FOR STUDY AND REPORT PROFESSIONAL SERVICES 2-5-23 - ATTY REV.PDF](#)

- 9.l. Consideration of contract award to Coastal Group for residential appraisal services supporting Flood Mitigation Assistance 2020 Grant FMA-2020-FM-052-0011.

Documents:

[AGENDA ITEM REQUEST FORM FOR FMA 2020 APPRAISAL CONTRACT.PDF](#)
[COASTAL GROUP E AND O POLICY2024.PDF](#)
[COASTAL GROUP FLOOD PANAMA CITY 2023 PROPOSAL.PDF](#)
[COASTAL GROUP LICENSEAPPRAISAL2024.PDF](#)
[COASTAL GROUP RESUME2022.PDF](#)

- 9.m. Approval of Homes on Chestnut Final Plat

Documents:

[AGENDA REQUEST HOMES ON CHESTNUT FINAL PLAT.PDF](#)

- 9.n. Approval of SweetBay Phase 1D North Preliminary Plat

Documents:

[AGENDA REQUEST SWEETBAY 1D NORTH PRELIMINARY PLAT.PDF](#)

- 9.o. Consideration of Approval of Halff Associates, LLC for Bid PC22-021 Professional Services Contract for Panama City SRF Projects - Continuing.

Documents:

[AGENDA ITEM - HALFF ASSOCIATES SRF PROJECTS CSC 021423.PDF](#)
[BACKUP - HALFF ASSOCIATES 021423.PDF](#)

- 9.p. Consideration of approval of VBA Design, Inc., for fee proposal for the Fire Stations 1, 2, & 6 Wind Retrofit Project in the amount of \$82,749.

Documents:

[AGENDA ITEM REQUEST VBA AE FEE_FS 1 2 6.PDF](#)

- 9.q. Addendum - Consideration for the approval of award of Bid PC23-011 to Royal American Construction for the Harrison Avenue Potable Watermain Upgrade Project in the amount of \$307,153.55 utilizing infrastructure surtax funds.

Documents:

[AGENDA ITEM REQUEST FORM HARRISON AVE POTABLE WATERMAIN UPGRADE 02_14_2023.PDF](#)

10. City Manager - First Readings

- 10.a. First reading of Ordinance 3137.1 amending the Future Land Use Map of the City to reflect a land use designation of Mixed Use for a property located at 954 Magnolia Avenue.

Documents:

[AGENDA REQUEST 3137.1.PDF](#)

- 10.b. First reading of Ordinance 3137.2 amending the Zoning Map of the City to reflect a zoning designation of Mixed Use-3 for the property located at 954 Magnolia Avenue.

Documents:

[AGENDA REQUEST 3137.2.PDF](#)

- 10.c. First reading of Ordinance 3138.1 amending the Future Land Use Map of the City to reflect a land use designation of General Commercial for a property located at 2517 E 1st Plaza.

Documents:

[AGENDA REQUEST 3138.1.PDF](#)

- 10.d. First reading of Ordinance 3138.2 amending the Zoning Map of the City to reflect a zoning designation of General Commercial-2, GC-2 for the property located at 2517 E 1st Plaza.

Documents:

[AGENDA REQUEST 3138.2.PDF](#)

- 10.e. First reading of Ordinance 3139 amending Sec. 102-4, Amendments to the comprehensive plan/zoning changes, of the Unified Land Development Code.

Documents:

[AGENDA REQUEST 3139.PDF](#)

11. Adjournment.

persons with disabilities needing special accommodation to participate in this proceeding should contact the City's Human Resources Department prior to the proceeding at telephone (850) 872-3014 for assistance; if hearing impaired, telephone (850) 872-3028 (TDD) for assistance. If a person decides to appeal any decision by the City Commission with respect to any matter considered at this meeting, he or she will need a record of the proceeding and for such purpose, he or she may need to insure that a verbatim record of the proceeding is made, which record needs to include the testimony and evidence upon which the appeal is to be based. (286.015) The Agenda and supporting documentation is available on the City's website on Monday afternoon preceding the regularly scheduled Tuesday City Commission meeting.