



City of Panama City

AGENDA
CITY COMMISSION MEETING
JANUARY 24, 2023
8:00 a.m.

1. Opening Prayer with Pastor Brandon McGowin of Panama City First Assembly.
2. Pledge of Allegiance to the Flag.
3. Roll Call and Approval of Minutes for the January 10, 2023 Commission Meeting.

Documents:

[01.10.23 MINUTES COMMISSION MEETING.PDF](#)

4. Additions, Deletions and Modifications.
5. Mayor's Report
 - 5.a. Recognition of the retirement of Daniel Jones, Street Department, and 34-Years of service plaque.
 - 5.b. Notice of vacancy on the Board of Architects.

Documents:

[NOTICE OF BOARD OF ARCHITECTS VACANCY.PDF](#)

- 5.c. Community Announcements.

Documents:

[CITY OF PANAMA CITY COMMISSION ANNOUNCEMENT 01.24.2023.DOCX](#)

6. Audience Participation
7. City Attorney
 - 7.a. Final Reading of Ordinance No. 3126 - No Wake Zone in Flooded Streets.

Documents:

[LETTER TO COMMISSION RE ORDINANCE 3126 NO WAKE ZONE IN FLOODED STREETS REVISED.PDF](#)

- 7.b. Approval of Budget Amendment Resolution No 20230124.5 - Promenade at PC Marina.

Documents:

[LETTER TO COMMISSION RE PROMENADE AT PC MARINA
01.18.2023.PDF](#)

- 7.c. Consideration of Resolution No. 20230124.7 re Referendum Question for Tax Exemptions for New Businesses.

Documents:

[LETTER TO COMMISSION RE RESOLUTION RE TAX EXEMPTIONS FOR
NEW BUSINESSES 1.18.23.PDF](#)

- 7.d. Request to approve SRF Project Task order to Baskerville-Donovan, Inc. pursuant to Continuing Services Contract - Phase 2.

Documents:

[LETTER TO COMMISSION RE SRF PHASE 2 TASK ORDER TO BDI -
1.18.2023.PDF](#)

- 7.e. Approval of Letter for Mayor to sign re the SweetBay Stewardship District Special Act.

Documents:

[LETTER TO COMMISSION RE LETTER TO LEGISLATIVE DELEGATION
1.18.23.PDF](#)

8. City Clerk

- 8.a. Consideration to approve Amendment Number 2 to the Paymentus agreement to provide electronic bill payment services for the City.

Documents:

[AGENDA ITEM REQUEST FOR AMENDMENT NO 2 PAYMENTUS
AGREEMENT.PDF](#)
[PAYMENTUS AMENDMENT 2.PDF](#)

9. Unfinished Business

- 9.a. Final reading of Ordinance 3135.1, voluntary annexation of 1.12 acres (approx.) of property located at 4023 W 24th Street.

Documents:

[AGENDA REQUEST 3135.1.PDF](#)

- 9.b. Final reading of Ordinance 3135.2 amending the Future Land Use Map of the City to reflect a land use designation of General Commercial for a property located at 4023 W 24th Street.

Documents:

[AGENDA REQUEST 3135.2.PDF](#)

- 9.c. Final reading of Ordinance 3135.3 amending the Zoning Map of the City to reflect a zoning designation of General Commercial-2 for the property located at 4023 W 24th Street.

Documents:

[AGENDA REQUEST 3135.3.PDF](#)

- 9.d. Final reading of Ordinance 3136.1 amending the Future Land Use Map of the City to reflect a land use designation of Mixed Use for the property located at 1504 Mulberry Avenue.

Documents:

[AGENDA REQUEST 3136.1.PDF](#)

- 9.e. Final reading of Ordinance 3136.2 amending the Zoning Map of the City to reflect a zoning designation of Mixed use -2 (MU-2) for the property located at 1504 Mulberry Avenue.

Documents:

[AGENDA REQUEST 3136.2.PDF](#)

10. Consent Agenda

- 10.a. 2023 Panama City Farmer's Markets on Saturdays 8am-1pm from January 7, 2023 until December 30, 2023. This recurring event is organized by the Downtown Improvement Board.

Documents:

[FARMERS MARKET AT MCKENZIE PARK 2023 SPECIAL EVENTS APPLICATION.PDF](#)
[FARMERS MARKET AT MCKENZIE PARK 2023 SITE MAP.PDF](#)
[FARMERS MARKET AT MCKENZIE PARK 2023 COI.PDF](#)

- 10.b. KOSA Mardi Gras Festival and Parades February 10, 2023 at 4pm until February 12, 2023 at 5pm. This annual event is organized by the Krewe of St. Andrews and will be held at Historic St. Andrews-Bayview Avenue and Parade routes.

Documents:

[NEW_SPECIAL_EVENT_PERMIT_APPLICATION_YGSSF3YL3SRD31BU.PDF](#)
[KOSA MARDI GRAS 2023 SITE MAP.PDF](#)

- 10.c. Holy Nativity Episcopal School 5K and Fun Run March 4, 2023 from 7:00am until 10:00am along the pre-approved Scenic Cove 5K route. Event organizer is Holy Nativity Episcopal School.

Documents:

[NEW_SPECIAL_EVENT_PERMIT_APPLICATION_L3FFGLAR3SR31UFV.PDF](#)
[RMXYNMWXTGKWE3EAW1KI_2023 SCENIC COVE ROUTE FROM SCHOOL.PDF](#)

[O4MCAGXQ4QUK0OVJDDJQ_2023 HNES 1-MILE ROUTE RUN.PDF](#)

- 10.d. 3rd Annual Hispanic Heritage Festival October 7, 2023, 3pm-9pm at Carl Gray Park. This event is sponsored and organized by Quality of Life Dept.

Documents:

[NEW_SPECIAL_EVENT_PERMIT_APPLICATION_YS3L33MXMSRULHLS.PDF](#)
[HHF 2023 SITE MAP.PDF](#)

11. City Manager

- 11.a. Hometown Revitalization Program Presentation.

Documents:

[AGENDA ITEM REQUEST FORM FOR HRP PRESENTATION.PDF](#)

- 11.b. Consideration of approval of Hometown Revitalization Program (HRP) Business Façade and Building Improvement Revised Policies and Procedures.

Documents:

[AGENDA REQUEST FOR HRP.PDF](#)
[HRP BFBI PANDP MANUAL_V2_DRAFT.PDF](#)

- 11.c. Community Rating Systems (CRS) and Flood Insurance Information Presentation.

Documents:

[AGENDA ITEM REQUEST FORM FOR FLOOD INSURANCE INFORMATION.PDF](#)
[CRS AND FLOOD INSURANCE PRESENTATION 2023.PDF](#)

- 11.d. Consideration of approval of Budget Amendment Resolution No. 20230124.3 in the amount of \$29,860.00 for Change Order No. 1 & Change Order No. 2 for Hulls Environmental for "McKenzie House Lead Abatement."

Documents:

[AGENDA ITEM REQUEST HULLS ENVIROMENTAL - MCKENZIE HOUSE.PDF](#)

- 11.e. Consideration to accept a grant award and to expend funds from grant #T0239 in the amount of \$12,000 from the State of Florida Department of Emergency Management for the Urban Search & Rescue (USAR) Grant Program, and approval of Budget Amendment Resolution 20230124.4. This request is to purchase personal protective equipment and updated equipment items for USAR team members in the amount of \$11,959.55.

Documents:

[20230124 - AGENDA ITEM REQUEST - BUDGET AMENDMENT - USAR GRANT.PDF](#)
[FY 2023 BA RESOLUTION NO 20230124.4.PDF](#)

[USAR PPE QUOTE.PDF](#)

- 11.f. Consideration of approval of Budget Amendment Resolution No 20230124.6 and Amended Task Order 23-004 Panama City Baker Court in the amount of \$207,145.00 for Stormwater and Paving Design to Mott MacDonald.

Documents:

[AGENDA ITEM - AMENDED TASK ORDER 23-004 SRF PC BAKER COURT STORMWATER AND PAVING DESIGN.DOCX](#)
[BACKUP - FY 2023 BA RESOLUTION 23-32.DOCX](#)
[BACKUP - A-2018-1 AND A-2018-2 BAKER CT WATER AND SEWER TASK ORDERS.PDF](#)
[BACKUP - TO23-004 STORMWATER AND PAVING DESIGN.PDF](#)

- 11.g. Consideration of approval of bid award for PC23-009, Aluminum Fabrication Building Stormwater Improvements at the Nelson Street Shipyard Bulkheads to the low bidder Marshall Brothers Construction & Engineering, Inc. for \$515,100.00.

Documents:

[AGENDA ITEM REQUEST MARSHALL BROTHERS.PDF](#)

- 11.h. Consideration for approval of the DAG Architects Fee Proposal for Architectural Services for the Center for the Arts Restoration Planning Project in the amount of \$71,250.00.

Documents:

[AGENDA ITEM REQUEST CENTER FOR THE ARTS DAG FEE PROPOSAL.PDF](#)

- 11.i. Marina Civic Center Demolition Contracting Plan.

Documents:

[AGENDA ITEM REQUEST MARINA CIVIC CENTER DEMOLITION.PDF](#)

12. Adjournment.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding should contact the City's Human Resources Department prior to the proceeding at telephone (850) 872-3014 for assistance; if hearing impaired, telephone (850) 872-3028 (TDD) for assistance. If a person decides to appeal any decision by the City Commission with respect to any matter considered at this meeting, he or she will need a record of the proceeding and for such purpose, he or she may need to insure that a verbatim record of the proceeding is made, which record needs to include the testimony and evidence upon which the appeal is to be based. (286.015) The Agenda and supporting documentation is available on the City's website on Monday afternoon preceding the regularly scheduled Tuesday City Commission meeting.